

UMSOBOMVU MUNICIPALITY

QUATERLY REPORT: JANUARY 2012 TO MARCH 2012

DEPARTMENT: TECHNICAL SERVICES

1. DEPARTMENTAL VISION/MISSION

The vision of the Umsobomvu Municipality is to be the fastest economically developing municipality in South Africa.

The vision of the Technical Services Department is to be transparent, responsive and to provide a better service for all residents.

The mission is to uplift our community socially and economically, by delivering quality services and customer care through our dedicated staff.

2. INTRODUCTION AND OVERVIEW

Chapter 7 section 151 of the constitution spells out the status of the municipality and section 152 states the objectives of municipalities. Further in schedules 4B and 5B municipal functions are clearly listed.

Municipal Systems Act expect to perform in the following key performance areas; infrastructure and services, social and economic development, institutional transformation, democracy and governance, and financial management.

3. KEY PERFORMANCE AREAS

3.1 Local Economic Development

Strategic Objective	KPI's	Baseline Information	Quantity	Achieved
To effect local economic development	Number of jobs created by LM capital projects (short term)	Report on number of temporary jobs created on capital projects	Total number of projects created on capital projects	CWWTW: 47, CBWS: , LLC: 70,
	% of tenders awarded to HDIs	Report on number of projects awarded to HDI contractors	New score card on BBBEE to be	Zamlungisa Civil Constructio

Strategic Objective	KPI's	Baseline Information	Quantity	Achieved
			used as a guide	n Noupoot

3.2 Basic Service Delivery

3.2.1 Basic Service Delivery and Infrastructure

The department strategy in this key performance area is to improve and provide basic services of good quality to the residents by improving water quality and continuity of water services to all the households through quality infrastructure.

3.2.1.1 Water Services Emergencies

Water services emergencies are normally due to unplanned maintenance or repairs to either pumps or motors. During January there was no water shortage in Colesberg except in Madikane Street where water pressure was too low and some households were deprived of getting water in their taps. During March two electrical motors burnt in Norvalspont abstraction point which left the community without water for three days. The water tanker was used to supply the community water from Colesberg.

3.2.1.2 Water Demand and Conservation Management

Town or Centre	Water Pumped (KI/month)		
	Jan 12	Feb 12	Mar 12
Colesberg (Surface and Groundwater)	173 961	171 114	175 898
Noupoot (Groundwater)	58 032	54 288	57 564
Norvalspont	20 088	18 792	18 144

The table above attempts to record water pumped during each month. Total water pumped in kiloliters during the quarter is around 747 881. The audit will entail water sold to the community, water used by the municipality itself in the parks and buildings and so forth. The balance will normally be regarded as unaccounted for water.

3.2.1.3 Water Quality

The table below indicates test samples taken for all the three towns.

Month	Total number of sample points	Total number of samples taken	Number of samples complying	Reasons for non compliance and remedial actions
Jan 12	9	9	4	Lowryville clinic, E.Coli; NVPT clinic & WTW, E.Coli; E Mthetho, E.Coli; EurekaVille, E.Coli and F Visser, TCC
Feb 12	9	9	3	CWTW, NVPT clinic, NWTW, E Mthetho, EurekaVille clinic and F Visser all did not comply with E.Coli
Mar 12	9	9	2	E Mthetho, EurekaVille clinic, CWTW, Lowryville clinic, CReservoir, NVPT clinic and NWTW all did not comply with E.Coli

The department fared badly during the third quarter of the year. Only 50% of the samples complied against Escherichia Coli type 1. The department re-sampled during March in all the three towns and all the samples in Colesberg complied and the challenges are still experienced in Noupoort due the chlorination devise which took some time to reach the municipality.

3.2.1.4 KPI's on service delivery

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
To improve and provide basic services of good quality to the residents	To improve water quality and continuity of water services to residents	Provision of sustainable water to residents	All households	All households in the municipality are provided with potable water
		Number of blue drops achieved. 2010/11:35%	100%	Assessment done on 1 March 2012. Awaits the results
		To ensure proper management of Bulk Water Supply project	1	Phase 1B of BWS and 10 LLCs (Vuk'Uphile learnership)
		To ensure proper management of water provision agreements- Bloem Water and Private owners	3	Bloemwater-Umsobomvu contract to be honored by Bloem Water. Meeting to be

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
				scheduled between parties
		Report on the percentage of households with access to basic level of water	100% households in the municipal area	No connection made during the quarter
		Replace 10 network valves in Colesberg	10 valves in Colesberg and Noupoot	Reducers needed for installation. Reducers not procured yet
		Number of water leaks detected/reported and repaired	All detected water and reported leaks	Leaks were not quantified during the quarter.
		Report on number of hours, Bulk Water Supply lines are down due to leaks	Total shutdown hours	None
		Report on the number of hours the Borehole system is down	Total shutdown hours	Colesberg = 10 hrs Noupoot = 12 hrs
		Report on the number of hours each borehole is down	Total shutdown hours	Only two boreholes not working. Each borehole is been standing for 2 208 hrs
		Report on the number of hours pump station duty and standby pumps are down	Total hours down	24/01/12, 6hrs unplanned; 01/02/12, 6 hrs unplanned; 06/02/12, 10 hrs planned; 12/02/12, 10 hrs planned; 21/03/12, 10 hrs unplanned NPT; 28/03/12, 6 hrs unplanned
		Report on amount of funds spend on maintenance in accordance with allocated budget	Total annual maintenance budget: R305 925	R348 490 spent during the quarter. 14% over expenditure during the 3 rd quarter of 2011/12 year
		100% Compliance with SANS 241 for E.coli	100% compliance	18% compliance. All samples failed in Feb. All the chlorine devices were out of order
		Equip WTW laboratory to carry out chemical tests on water	1 laboratory: Colesberg	None
		To ensure effective and efficient operation of CWTW	Colesberg Water Treatment Works	Proper keeping of paper trail is still a challenge
	Implementation of WSCDBP	Sectorise the network	All areas	None.
		Sourcing of funds for upgrading of Van der Waltsfontein	VDW booster pump	Van der Waltsfontein's MIG1 to be forwarded to the RBPAC for

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
				recommendations
		Responding to customer complaints	All complaints registered with customer care	Complaints registered with customer care officer
		Fencing of Van der Waltsfontein Reservoir	Van der Waltsfontein	None
		Equipping boreholes	All boreholes to be equipped	All equipped
		Report on monthly water audit on Bulk Supply lines: Tollhuis to WTW to reservoir; Van Der Waltsfontein to reservoir	Audit all water pumped and purified	Handled under water demand and conservation
		Report on percentage reticulation losses and implementation of remedial actions to reduce losses by 5%	All the section in the residential areas	No bulk water meters on strategic points
		Installation of meters on communal taps	All meters identified	1 in the Phillipstown informal area
		Report on meters repaired/replaced and made them readable.	All meters reported by finance	Finance recommitted to supply technical department with non-working meters for repairs

3.2.1.5 Preventative maintenance

The municipality's technical department is still not doing under preventative maintenance. No random checks are done on equipment to see if any unplanned maintenance is required.

3.2.1.6 Vehicles and mobile equipment maintenance

Vehicle Type	Registration	Jan 12			Feb 12			Mar 12		
		Km	Cost	Maintenance	Km	Cost	Maintenance	Km	Cost	Maintenance
Nissan 2.0	BSF 208 NC	2 316	R 4 464.24	R12 885.07	4 905	R 5 982.49	R657.60	5 037	R6 099.91	R21.93
Isuzu	BDC 676 NC	-	R0.00	R0.00	-	R0.00	R0.00	-	R0.00	R1 730.00

The running cost during January to March months is R16 547 and R13 565 respectively for maintenance. In February and March the vehicle exceeded its travelling limit. The department is of the view that the vehicle is needed servicing only the bulk services in water supply.

3.2.1.6.1 Water purification and provision personnel

Standby entry in March is suspects; there is a minimum of two supervisors on standby at all times. Salaries paid from January to March 2012 are averaged around R164 019 per month. The department is working tirelessly to reduce overtime, but this is still a challenge.

Months	Salaries	Overtime Cost	Standby Cost	Leave
Jan 12	R164 019.49	R21 183.59	R4 500.24	R17 750.99
Feb 12	R164 019.49	R33 729.60	R3 440.64	R11 370.83
Mar 12	R164 729.53	R20 532.76	R981.72	R26 288.33

3.2.1.7 Ground Water Monitoring

GHT consulting recently undertook a pump test at Goodshed borehole at the rail way station in Noupoort. The borehole was pumped for 72 hours at 1.75 liters per second, and the water level did not change. The borehole in Norvalspont is being running without any problems and in Colesberg the challenge is to get all boreholes running.

3.2.1.8 Managing the distribution of water to customers

The municipality currently serves 5 743 households and businesses according to finance department. Ouboks housing project has completed additional 1050 houses of which more than 500 hundred are occupied. The houses occupied should be forwarded to finance department and accounts to be opened for the occupants to pay for services.

3.2.1.9 SANITATION: VOTE 407005

3.2.1.9.1 Service delivery KPI's

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
To improve and provide basic services of good	To improve sanitation quality and continuity of	Number of green drops achieved	1	Assessment done on 1 Mar 2012. Awaits the results

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
quality to the residents	services to residents	Sourcing of funds for upgrading of Norvalspont sewer network and pump station	1	Business plan sent to MIG provincial office
		Report on the percentage of households with access to basic level of sanitation	All households with basic level of service	795 households uses VIP as basic level of service
		Number of sewerage spills/blockages detected/reported and repaired	100% of the number detected	75 blockages reported and attended to. Sewer spillage in Noupoot still going on.
		Sourcing of funds to upgrade 444 VIP's to water borne sewer system	444 VIPs	Technical report compiled. MIG1 form to be filled
		Empty full VIP's in areas not serviced by Ouboks ISUP	795 VIPs	Loan application with ABSA for the fleet approved
		Report on amount of funds spent on maintenance in accordance with allocated budget	100% of budgeted funds (R86 435)	R50 106 spent to date
		Provision of temporary sanitation services to Shell informal settlement in Norvalspont	2 VIP toilets	None.

3.2.1.9.2 Vehicle and mobile equipment running cost

Vehicle Type	Registration	Jan 12			Feb 12			Mar 12		
		Km	Cost	Maintenance	Km	Cost	Maintenance	Km	Cost	Maintenance
Nissan 2.0	BSF 209 NC	1 392	R1 374.15	R976.41	1 195	R2 123.17	R0.00	1 905	R3 549.90	R0.00
Suction Trailer	BDC 672 NC	-	R0.00	R0.00	-	R0.00	R0.00	-	R2 527.85	R0.00
Suction Truck	BDC 682 NC	-	R0.00	R1 706.79	-	R0.00	R196.03	-	R0.00	R0.00
Truck, Nightsoil	BDC 684 NC	-	R0.00	R877.19	-	R0.00	R0.00	-	R0.00	R0.00
Sewer Machine	BDC 660 NC	-	R0.00	R0.00	-	R0.00	R0.00	-	R0.00	R0.00

The expenditure from January to March for sanitation vehicles is R9 575 and maintenance cost captured is around R3 756. The two trucks used to empty the septic tanks are very old; both of them are having side shaft problems.

3.2.1.9.2.3 Sanitation personnel

Salaries paid in the section over the quarter are equivalent to R339 586. For overtime to be reduced, the department had to stop the three hours allocated to sanitation employees dealing with the buckets on Mondays and Thursdays.

Months	Salaries	Overtime Cost	Standby Cost	Leave
Jan 12	R113 274.34	R7 855.08	R1 961.72	R0.00
Feb 12	R113 274.34	R2 699.56	R0.00	R51 075.02
Mar 12	R113 037.66	R3 389.22	R0.00	R5 162.25

3.2.1.9.3 Managing the provision of sanitation to customers

VIP toilets continue to pose challenges for the municipality. Above that, the municipality is required to build toilets which were not built during the housing project in Chris Hani around 2001.

3.2.1.10 ELECTRICITY: VOTE 508005

3.2.1.10.1 Electricity demand and management

Currently the municipality has 5 743 households. 2 182 household are supplied directly by the municipality which makes only 38% of total households and Eskom supplies the balance. Some of the new houses built in the New Ouboks which is supplied by the municipality have not open account with the municipality yet. As soon as they do the number supplied by the municipality will slightly increased.

Colesberg	Jan12	Feb 12	Mar 12
NMD in KVA used	3,134.71	2,987.76	2,885.52
KWh used	1,581,605.00	1,391,029.00	1,517,223.00
Municipal Account	R685,392.87	R617,455.02	655,668.14

Noupoort	Jan12	Feb 12	Mar 12
NMD in KVA used	880.90	875.69	889.94
KWh used	432,977.00	382,438.00	402,806.00
Municipal Account	R192,234.32	R175,224.76	R182,560.80

Norvalspont	Jan12	Feb 12	Mar 12
NMD in KVA used	244.58	242.21	242.84
KWh used	142,329.00	129,843.00	139,329.00
Municipal Account	R74,786.06	R70,643.60	R73,668.14

3.2.1.10.2 Vehicle and mobile equipment running cost

		Jan 12			Feb 12			Mar 12		
Vehicle Type	Registra tion	Km	Cost	Maintena nce	Km	Cost	Mainten ance	Km	Cost	Mainten ance
Isuzu, 8-High up	BSF 217 NC	-	R0.00	R0.00	-	R3 476.70	R0.00	-	R1 764.32	R0.00
Nissan Hardbody	BSF 211 NC	-	R6 857.82	R0.00	-	R4 273.52	R0.00	-	R4 331.49	R0.00
Isuzu, Cherry Picker	BSF 213 NC	328	R877.90	R2 985.56	-	R1 309.55	R555.00	-	R56.75	R0.00
Nissan Hardbody	BDC 688 NC	3 191	R4 189.38	R0.00	-	R4 108.86	R440.09	3 129	R3 240.60	R0.00

The only conclusion to be made on the above table is that drivers are not filling in log books to hide where are they are driving to. The cherry picker driver in Noupoort cannot read and write hence the columns in the log books not being filled. The electricity bakkie in Noupoort, BSF 211 NC is currently being used by the water and sanitation team.

3.2.1.10.3 Electricity personnel

Currently there is only on electrician in the municipality. The post of electrician and assistant electricians are vacant. The post of assistant in Colesberg should be transferred to Noupoort where there has not been an electrician for sometimes now. The overtime paid in January is extremely high and the March over time was not paid, and it will be paid in April.

Months	Salaries	Overtime Cost	Standby Cost	Leave
Jan 12	R34 792.00	R16 086.98	R6 153.01	R0.00
Feb 12	R35 567.00	R8 560.98	R2 760.60	R0.00
Mar 12	R34 518.56	R1 146.68	R1 290.56	R19 164.50

3.2.1.10.4 KPI's on Service Delivery

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
To improve and provide basic services of good quality to the residents	To improve electrical infrastructure and related services of the municipality	Electrify 100 houses in Ouboks project R1 175 000 allocation for 2011/12 financial year	100 houses newly built	Strategy changed. 2010/11 and 2011/12 allocation combined
		Draft a business plan for upgrading of Noupoot MV network from 6.6 KV to 11KV	Noupoot Medium voltage network	None. Budget constraint
		Draft an Alternative Energy Source policy	1	None
		Revision of SLA between LM and Eskom (areas supplied by Eskom)	1	Meeting to be arranged with Eskom legal department
		Report on the number of hours the electrical MV and LV distribution network is down	Total black out in hours experienced	None
		Report on the number of transformers and mini substation serviced	All transformers and mini subs in the municipality	None
		Report on the servicing of control gear at boreholes and pump stations	All control gears at the boreholes and pump stations	None. Only one electrician in the municipality
		Report on the number of street and public lighting repaired	All high mast light in the municipality	None this quarter. Hoisting winch still a challenge to get
		Report on amount of funds spend on maintenance in accordance with allocated budget	Electricity budget: R479 692	R349 318.46 spent. 73% spent
		Report on percentage reticulation losses and implementation of remedial actions to reduce losses by 10%	Network loss in the municipal supply area	None. Capacity constraints

		Drafting and submission of business plan for the electrification of 250 houses of Ouboks project	Business plan and submission of application form	Done
		Provision of electrical services and submission of M/Report	Report on HH supplied by the municipality	Abukus report monthly printout
		Identification of large consumers to be transferred to maximum demand meters	All large consumers in the municipal area	None
		Drafting of business plan for replacement of high mast lights with ordinary street lights (Only problematic high mast to be replaced)	Eskom and municipal supply areas.	None. Capacity constraints
		Draft a long term bulk infrastructure investment plan	CIP exists. Reviewed yearly	Not reviewed yet
		Draft, submit and obtain approval for increased maximum demand with Eskom (NMD less than 6000 kVA)	NMD to be increased in line with current development	NMD not yet exceeded

3.2.1.11 PUBLIC TRANSPORT

3.2.1.11.1 Colesberg Taxi Rank

Defects Liability Period of the work completed on phase 1 has expired. The contractor has submitted his claim but the department has delayed in releasing the retention money. This could lead to the contractor claiming against the municipality.

3.2.1.12 STORMWATER

3.2.1.12.1 Management of stormwater systems

During the quarter around 600 meters of storm water channels were opened in Masiphakame, Khayelitsha, Lowryville and the informal settlement. Also 20 m of underground storm water pipes were laid Dry location. In Norvalspont 163 m of storm water channels were opened.

3.2.1.13 MUNICIPAL ROADS

3.2.1.13.1 Maintenance of gravel streets

The municipal streets inventory was compiled in 2010/11 financial year and the municipal asset register was also completed. The inventory must be reviewed on a yearly basis. Maintenance plan of gravel streets should be compiled from the inventory or the register. The following streets were re-graveled;

Street Name	Centre / Suburb	Street Length (m)
Constance Street	Lowryville	No measurement
Glenda Street	Lowryville	No measurement
Adelaide Street	Lowryville	No measurement
Sofia Ave	Lowryville	No measurement
James tarven – main road	Lowryville	No measurement
Patricia Ave	Lowryville	No measurement
Karoo Nessie street	Colesberg	20 m

3.2.1.13.2 Maintenance of surfaced streets

Maintenance of surface streets in Noupoot is lagging compared to Colesberg. With the appointment of the supervisor in Noupoot, maintenance of street will have to be in par with maintenance progress in Colesberg.

3.2.1.14 PUBLIC WORKS: VOTE 101810

3.2.1.14.1 Service delivery KPI for roads and stormwater

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
To improve and provide basic services of good quality to the residents	To improve road infrastructure and related facilities to support the economic and social requirement of the municipality by 2011	Report on amount of funds spend on maintenance in accordance with allocated budget	R775 737	R554 035.77, 71 % expenditure
		Report on maintenance and repair of storm water systems	All existing stormwater inlets	763 m of storm water cleanup, 20 m in Dry location and 20 m in Matanzima str
		Report on gravel roads bladed	All gravel street in the municipality	Colesberg = .. km, Noupoot = .. km, Norvalspont = .. km
		Report on gravel roads re-gravelled	30 km	FEL not working. No re-gravelling took place

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
		Draft or compile an integrated Transport plan for Umsobomvu municipality	One plan for the whole municipality	None
		Report on repairing of potholes	All reported potholes	Station road, Benedett Ave, Stockenstroom str, etc.
		Upgrading of gravel roads to either paved or surface road	3 km in all three towns	None. Machinery not available
		Sport fields bladed	2	2 informal sports ground in Colesberg and Norvalspont

3.2.1.14.2 Public Works and Construction unit personnel

Months	Salary Cost	Overtime Cost	Standby Cost	Leave
January 12	R271 897.29	R17 719.38	R0.00	R41 113.20
February 12	R274 029.98	R10 335.66	R755.54	R9 861.66
March 12	R323 207.20	R8 444.45	R0.00	R26 906.44

Salary costs in the section are not consistent due to movement of people from other sections. Overtime paid in January was due to transportation of water to Norvalspont. Overtime budgeted for in the section is already depleted. Over expenditure in the line vote is currently standing at 104% and this is going to raise an exception during 2011/12 financial year audit report.

3.2.1.14.3 Vehicle and mobile equipment running cost

Vehicle Type	Registration	Jan 12			Feb 12			Mar 12		
		Km	Cost	Maintenance	Km	Cost	Maintenance	Km	Cost	Maintenance
Nissan 2.0 Hard body	BSF 207 NC	3 236	R4 915.43	R200.00	2 998	R4 418.46	125.56	1 509	R3 716.17	R728.94
Nissan Tipper	BSF 215 NC	-	R0.00	R0.00	-	R0.00	R0.00	460	R680.45	R59.43
Nissan Tipper	BSF 216 NC	1 509	R1 899.65	R0.00	2 122	R5 734.90	R0.00	749	R7 848.95	R167.25
Isuzu	BDC	-	R4	R0.00	-	R0.00	324.56	646	R2	R237.97

Vehicle Type	Registration	Jan 12			Feb 12			Mar 12		
		Km	Cost	Maintenance	Km	Cost	Maintenance	Km	Cost	Maintenance
	663 NC		162.33						678.95	
Isuzu	BDC 671 NC	-	R0.00	R0.00	-	R0.00	R0.00	-	R1 818.50	R0.00
Grader	BXK 149 NC	- hrs	R9 943.75	R1 870.49	67 hrs	R6 915.40	R660.34	54 hrs	R13 574.00	R9 458.35
Front End Loader	BDC 668 NC	4 hrs	R1 439.35	R2 715.00	51 hrs	R1 270.60	R0.00	40 hrs	R2 408.60	R1 733.12
TLB	BSF 214 NC	25 hrs	R2 597.75	R0.00	44 hrs	R1 892.20	R175.00	- hrs	R3 643.80	R5 436.08
1400 Bakkie	BMH 267 NC	-	R0.00	R0.00	-	R0.00	R0.00	-	R0.00	R0.00
Water Truck	BSF 218 NC	-	R0.00	R0.00	133	R1 458.25	R0.00	-	R1 078.85	R4 094.65

The front end loader only worked for four hours in January, hence only few streets could be bladed. Most of the work done on the gravel roads was light blading. During this time the grader only used around R30 433.

3.2.1.15 BUILDING CONTROL

3.2.1.15.1 Service delivery KPI's for Building Control Section

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
To improve and provide basic services of good quality to the residents	To maintain and upgrade municipal social infrastructure and municipal buildings	Scrutinizing building plan application for conformity to all legislation	100% of all submitted building plans	8 plans approved. Revenue generated R3 612.33
		Rendering inspections on RDP houses built	All RDP houses in the municipality	No construction during January to March due lack of cash flow from department of housing
		Manage and administer site allocation and surveying process	All sites identified	None
		Ensure the appointment of OHS officers on all projects	1	Health and Safety Officer on the 10 LLC and Phase 1B
		Buildings maintained/repaired during 2011/12 financial year	All municipal buildings	Municipal offices: Colesberg lady's bathrooms and

Strategic Objectives	KPI's	Baseline Information	Target	Achieved
				Lowryville hall.
		Identification and stopping of illegal building actions	All building sites in the municipality	Erf 1267 Church Street

3.2.1.15.2 Building plans approved during January to March 2012

NAME	ERF	ADDRESS	APPROVED FOR	AMOUNT
Ntombomzi S. Silingile	812	3 Joka Street	Extension	R213.61
C. Douglas	1468	15 Elaine Street	Extension	R375.18
Phumla Michaels	1945	17 Affordaille Street	Extension	R296.67
Mr. A. Vister	2071	15 Desiree street	Constr. Out building	R153.23
Mrs. X.J. Mxhamli	585	Selai Crescent Street	New House	R681.65
Deonita Schoeman	1648	29 Adelaide Street	Extension	R294.54
Jonathan Bergen	1133	56 Linda Street	New House	R758.39
Z.J. Bomela	335	42 Bomela Street	New House	R839.06

There are only eight building plans submitted and approved during the quarter. Inspection carried out on the Ouboks Project found out that the foundations constructed were too low and this will result in houses being flooded during rainy times.

3.2.16 PROGRAMMES AND PROJECTS

3.2.16.1 MIG funded projects

PROJECT	VALUE	EXPENDITURE	BALANCE
MIG 157: Supply line: 80 m	R1,001,360.00 Approved VO R88 000.00	R 1,043,892.00	R54,468: Defects Liability Period
MIG	R13,265,210.31	R 10 612 505.00	R495 395: Defect Liability period.

PROJECT	VALUE	EXPENDITURE	BALANCE
917:Norvalspont Oxidation Ponds			Retention released in July 2011. Project closed
MIG 142: Colesberg WWTW	R26,151,728.00	R 11,750,105.01	45% expenditure, 2012/13 to 2013/14 MIG grant to be used as loan guarantee from DBSA
MIG 1032: Colesberg Bulk Water Supply: Phase 1A: Construction of 500 mm diameter pipeline from Orange River to CWTW	R23,402,146.91. 77% of MIG allocation of 2010/11 and 2011/12. R16,591,056.66	R23,402,146.91	Defects Liability Period.

3.2.16.2 Housing projects currently under way

PROJECT/CONTRACTOR/CONSULTANT	CONSTRUCTION PERIOD/ COST / EXPENDITURE
Construction of houses in new Ouboks	2 yrs, R116 million, R65,909,090.91
Construction of 100 houses in Noupoort	8 months, R7.5 million, R3 million

3.2.16.3 Projects funded by sector departments

PROJECT	CONSULTANT	CONTRACTOR	CONSTRUCTION PERIOD	PROJECT COST	EXPENDITURE
Bulk Water Project Phase 1A	Merrimetsi Engineers	Lohan Civils	5 months	R23,402,146.91	R23,402,146.91
Bulk Water Project Phase 1B	Merrimetsi Engineers	Entsha Henra	8 months	R29,969,677.74	R29,969,677.74
Bulk Water Project Phase 1B: LLC	Merrimetsi Engineers	10 Local Leaner Contractors	5 months	R11,998,274.96	R4 500,000.00
Phase 2: CWTW	Worley Parsons	Ursa Civils	14 months	R31m	R323,199,04
CWWTW: Upgrading to sludge digester	Worley Parsons	Ursa Civils	12 months	R15,375,157.52 Civil works, R5,865,530.20 elect & mech works	R10,250,105.01 R1,500,000.00

				RBIG = R16 million balance with MIG	
Electrification of Ouboks: Phase 1	Palace Group	Stanford Electrical cc	5 months	R4,492,000.00	R4,492,000.00
Lowryville: Upgrading of Sport complex	KV3	Mofomo Construction	3 months	R916 000	Defect Liability Period. R45 800

3.3 Municipal Transformation and Institutional Development

Strategic Objective	KPI's	Baseline Information	Target	Achieved
To effectively and efficiently manage transformation and institutional development in the municipality	Skills Development and Training	100% Budget spend on training	Job related staff training	NQF 5 LIC
		Draft and submit personal development for S57 and training programme for personnel	2 CPD point each year required	None. No sec 57 manager except current manager
		Appoint Health and Safety Representative and attend H&S meetings	2	2: Both technician
	Human Resource management	Notify and submit all appointment requests on resignations, retirement, etc.	Submission of documentation as and when needed	Two request submitted
		Ensure that all critical post are advertised and filled	All critical vacant posts	Advertised but not filled yet
		Drafting of HR Development plan for department	1	None
	Employee Wellness programme	Assistance with development of an Employee Wellness Programme with regard to financial, social and spiritual matters	1	None
		Availing of departmental speakers on funeral on invitation of families of deceased employees	As and when needed	None
	Labour relations	Institute prompt disciplinary actions against ill disciplined employees	Discipline all bad behaving employees	1
		Management of leave records properly	Line manager to be accountable	Progressive
		Institute and manage attendance registers and avail same monthly to	Line manager to be accountable	Progressive

Strategic Objective	KPI's	Baseline Information	Target	Achieved	
		Finance for payroll purposes			
		Attendance of refresher courses on labour relations	All employees	None	
	Organizational structure	Review of departmental organizational structure	Department organo-gram	achieved	
	Performance management System		Draft and submit the 2010/11 Annual report before August 2011	1	Done
			Draft and submit the 2011/12 Mid-Year report by January 2012	1	Not yet
			Compliance with performance agreements	1	Achieved
			Cascading of performance KPA's, KPI's and Baseline tasks to lower levels of management - Technicians and Building Inspector	3	Done
			Submission of PMS and SDBIP reports	4	1
			Schedule monthly departmental meetings with agenda and minutes (Delegated to middle management)	12	2
	Legislative interface		Attend Portfolio, Council and Special Council meetings	4	1
			Ensure that meetings are scheduled with political heads of Portfolio Committees to brief same on agenda items and to keep same updated on departmental issues	4	None
			Quarterly report to Council on execution of Council resolutions	4	3
	Development/Review of By-Laws, policies procedures, delegation of powers and strategies		Develop and or review By-Laws, policies, procedures, delegation of powers and strategies and delegate powers to sub-ordinates	As and when necessary	None
			Review Delegation of Powers	Sub-delegation of power to line managers	Done
	Employment Equity		Advice on Employment Equity implementation on recruitment process	Departmental needs	None
	Fleet management		Management and reporting of use of departmental vehicles: Running costs	All vehicles have log books	Progressive

Strategic Objective	KPI's	Baseline Information	Target	Achieved
		and maintenance		
		Accident reports on damaged vehicles and repair of damage	All vehicles involved in accidents	1 reports submitted

3.4 Financial management and Viability

Strategic Objective	KPI's	Baseline Information	Target	Achieved	
Improvement in the Financial Viability and Financial Management of local government	Ensure that the municipality obtains a clean audit report by 2011	Ensure that all documentation is available on acquisition and disposal processes undertaken by the department.	All requisitions to be filled and signed	In progress	
		Ensure availability on all compliance reports	4	3	
		Prepare timeous departmental comment on internal and external audit reports	1	1	
		Ensure that department adheres to legal compliances on issues such as overtime, filling in of leave forms, etc.	12	9	
	Budget and IDP Preparation		Draft and submit departmental budget needs	When and as needed	Done
			Develop and monitor Service Delivery and Budget Implementation Plan (SDBIP)	1	Done
			Draft and submit departmental IDP inputs for financial year.	1	Done
			Guide prioritizing process during IDP Rep Forums	1	Done
			Give technical assistance at all times	As and when needed	Done
	Budget Control & monitoring		Submission of overtime control - overspending not to be in excess of 5%	R360 000 for all the departments	R342 000
			Submission of budget control - overspending not to be in excess of 5%	All the department votes	80% expenditure
			100% of allocated capital budget spent year to date not to exceed 5%	Departmental Capital budget	90% expenditure

		95% of allocated budget spent year to date, excluding staff	All the votes in the department	20% expenditure
		Implementation of the SCM policy and adhere to processes	On all the department procurement	Continuous
		Updating of departmental asset register to reflect assets acquired and disposed	All the votes in the department	Continuous
		Ensure that all assets are insured at replacement value.	All assets procured	Continuous
		Review departmental insurance portfolio on annual basis	All the assets in the department	None
		Timeously reporting of all insurance claims on all assets	All claims	Continuous
		Complying with the awarding of tenders	Comply with tender process	Continuous
		Ensure representation of department on all SCM Committees and implementation of SCM policy in department	Representation on all the committees	Done

4.3.1 Projects where municipal contribution is required

PROJECT	TOTAL PROJECT COST	MUNICIPAL CONTRIBUTION (FINANCIAL VIABILITY)
Phase 1A: Construction 8 km from CWTW	R23,402,146.91	R38,541.40
Phase 1B: Construction of 12.51 km, 500 mm diameter ductile iron from Orange River	R35,515,218.01	R58,490.73
Local Learner Contractors (LLC): Construction of 4.5 km, 500 mm diameter uPVC pipeline	R13,738,024.83	R22,625.35
Phase 2: Upgrading of Colesberg Water Treatment Works	R40,000,000.00	R9,200,000.00
Upgrading of Colesberg Waste Water Treatment Works	R23,818,159.49	R7,818,159.49

3.5 Good Governance and Public Participation

Strategic Objective	KPI's	Baseline Information	Target	Achieved
To strengthening Good Governance, Community Participation and Ward Committee Systems in	Public communication and participation with community on local government matters	Draft quarterly newsletter on technical matters and current issues within the municipality	4	1
		Attend quarterly Council Meets the	4	2

Strategic Objective	KPI's	Baseline Information	Target	Achieved
local government		People meetings		
		Attend budget and IDP consultative meetings	6	2
		Ensure that all projects have a functional steering committee	2	2
		Workshop all newly adopted policies and By-Laws with personnel	All newly adopted policies	None
	Functioning of IGR systems	Attend Local IGR meetings	4	None
	Management of complaints and community feedback	Ensure registration and handling of service delivery complaints	All complaints brought forth	67
		Give instant feedback to community members on disruption of services	All planned and unplanned service interruption loud haling or pamphletting	3

CONCLUSION

The following conclusions can be made regarding the report;

- Lack of maintenance planning and management of water and sanitation assets, line manager's attention to be constantly redirected,
- Position of assistant electrician in Noupoot to be filled, current arrangement tend to be expensive,
- The workshop cannot keep up with maintenance of old fleet in the municipality, therefore some of the vehicle will be taken to private workshops in town, and
- Construction unit not performing as expected, therefore the supervisor need to be empowered.