

## **DELEGATIONS**

**DELEGATION OF POWERS, DUTIES, FUNCTIONS AND RESPONSIBILITIES IN TERMS OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 56 OF 2003 AND ALL ITS ASSOCIATED REGULATIONS; LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 32 OF 2000; DIVISION OF REVENUE ACT BY THE ACCOUNTING OFFICER OF THE ..... MUNICIPALITY TO THE CHIEF FINANCIAL OFFICER OF THE ..... MUNICIPALITY**

By virtue of the authority vested in me in terms of section 79 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003) read in conjunction with section 59 of the Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000), I, ....., in my capacity as Municipal Manager of the ..... Municipality, hereby delegate the powers, duties, functions and responsibilities, contained in Annexure A (template), to the Chief Financial Officer. I authorise the Chief Financial Officer to sub-delegate those powers, duties, functions and responsibilities to the appropriate managers within the Budget and Treasury Office in the municipality.

## **GENERAL**

Further sub-delegation by the Chief Financial Officer to any other official outside the Budget and Treasury Office of the municipality can only be undertaken with my concurrence. The powers, duties, functions and responsibilities must be exercised according to Council's approved policies.

SIGNED AT ..... ON THIS ..... DAY OF ..... 20....

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## **ACCOUNTING OFFICER**

### **DATE:**

I ....., in my capacity as the Chief Financial Officer of the ..... Municipality hereby accepts the delegations in Annexure A.

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## **CHIEF FINANCIAL OFFICER**

### **DATE:**

[Note: this is a pro forma template which must be used for the issuance, acceptance and implementation of delegations by the delegator and delegatee]