

UMSOBOMVU MUNICIPALITY



DEPARTMENT FINANCE

QUARTERLY REPORT ENDED 30 SEPTEMBER 2013

1. DEPARTMENTAL VISION

The vision of the Finance Department is to ensure that the Umsobomvu Municipality's finances are managed in a sustainable manner and meet the needs of the community.

2. DEPARTMENTAL MISSION

To secure sound and sustainable management of the fiscal and financial affairs of Umsobomvu Municipality; by:

- (a) Ensuring transparency, accountability and appropriate lines of responsibility in the fiscal and financial affairs of Umsobomvu Municipality;
- (b) The management of the municipality revenues, expenditures, assets and liabilities and the handling of the financial dealings;
- (c) Budgetary and financial planning processes and the co-ordination of those processes with the processes of organ of state in other spheres of government;
- (d) Borrowing;
- (e) The handling of financial problems of Umsobomvu Municipality;
- (f) Supply chain management;
- (g) Other financial matters

3. INTRODUCTION AND OVERVIEW

The Financial Department is responsible for ensuring a corporate financial management service to support the Council's functional corporate goals and to ensure proper financial management commences in the municipality. This Department also performs key financial and administrative functions in the activities of mainly the financial department with the aim of contributing to the general functioning of the department in the management of all money related matters in the municipality.

4. KEY PERFORMANCE AREAS

MUNICIPAL DETERMINATION OF PREDETERMINED OBJECTIVES						Targets		Progress / deviation	Corrective measures
STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	KPI NO	BASELINE	MEASURE SOURCE	FREQUENCY	Q1			
Budget and IDP Preparation	Draft and submit Budget and IDP Process Plan	MFV:1.18	Process plan submitted according to legislation	Copy of Process Plan and council resolution	31-Aug-13	100%	100%	Approved and submitted	
	Develop and monitor Service Delivery and Budget Implementation Plan (SDBIP)	MFV:1.19	SDBIP approved by Mayor	Approved SDBIP of 2013/14	Aug-13	100%	100%	Approved and submitted	
Performance Management	Ensure adoption of PMS Framework	MTID: 1.70	Policy adopted and approved.	Framework policy document which is approved.	Before end August 2014	100%	100%		
	Development of PMS Institutional Scorecard for 2013/14	MTID: 1.71	Adopted of Scorecard for 2013/14	Council resolution approving Scorecard of 2013/14.	Before end July 2014	100%	100%	Scorecard developed and included in performance agreement	
	Drafting and signing of Individual Performance Agreements	MTID: 1.72	Signed Individual Performance Agreements	Four signed Individual Performance Agreements.	Before end July 2015	100%	100%	Agreements signed	
	Ensure Monitoring and Evaluation as approved in the PMS Framework	MTID: 1.73	Train the committee to respond to monitoring and evaluation sessions (two informal and two formal).	Reports of informal and formal monitoring and evaluations.	Quarterly	25%		Awaiting training from PKS - shared services	
Supply Chain Management	Comply with SCM regulations: Irregular expenditure	MFV:1.1	Treat all Irregular Expenditure according to regulations and circulars.	100% incidents reported to council.	Quarterly	25%	25%	No new incidents detected for this quarter	

		MFV:1.2	Update Unauthorized. Irregular and F&W expenditure policy in line with latest circular.	Submit to Finance committee	First quarter 30 Sept 2013	25%	25%	Draft submitted to Corporate services for adoption. In line with Circular 67	
	Obtain financially unqualified Audit opinion for 2012/2013.	MFV:1.3	Auditor- General's Report	Outcome report from AG.	31-Aug-13	0%		Next period as audit is in progress	
	Implementation of Internal Audit findings recommendation and its action plan	MFV:1.4	Develop and approve Audit action plan. Implement all remedial action issues contained in the action plan.	Copy of Audit action plan and its progress report.	31-Aug-13	25%	25%	Awaiting Internal Audit report for 1st quarter	
	Submission of Annual Financial Statement to AG in time.	MFV:1.5	Submit AFS on or before 31 August	Copy of approved AFS.	31-Aug-13	100%	100%	AFS submitted on 30 Aug 2013	
	Asset Management Training and compilation of assets Register.	MFV:1.6	Asset management training of relevant officials. Complete GRAP compliant asset register	Report on no of officials attendant the training and GRAP complaint assert register.	31-Aug-13	25%	25%	Asset management Clerk appointed and trained on IMQS.	Further training to be identified and procured
Financial management	Review financial management policies	MFV:1.21	Review all policies required by legislation(budget related) and approved by council.	Copy of reviewed policy and approved by council.	May-14	0%		Future activity	
Financial Systems	•Procurement of a new financial system that complies to current legislation at a cost of R2,0m	MFV:1.7	Develop implementation plan. Obtain approval as per Circular 57. Implement system and billing according to implementation plan.	Report on operational new financial system.	31-Mar-14	25%	25%	NT placed moratorium on new systems due to roll-out of new SCOA. Waiting for go ahead from NT	

	•Electronic population of monthly reporting and returns.(currently done manually)	MFV:1.8	Submission of 12 monthly S71 Reports on or before due date in line with new Financial system. Reports disclosed on website	Website printout reflecting S71 reports.	30-Jun-14	25%	25%	Reports on website	
Indigent management	Verify and register households who qualify for indigent support in terms of policy	MFV:1.20	Continuous registration and monthly support provided	Quarterly reports to council on indigent support provided.	Quarterly	25%	25%	included in quarterly report	
Credible Budgeting	Compliant management of the 2013/2014 budget and adjustment budgets	MFV:1.9	Monthly budget reporting and adjustments budgets	Adjustment budget and copy of monthly reports.	30-Jun-14	25%	25%	Completed and submitted on time	
	Submission of Section 71 and other financial reports as per legislation	MFV:1.10	100% compliance on reporting	Copies of all S71 reports.	Monthly	25%	25%	Completed and submitted on time	
Revenue Enhancement Strategy	Municipal Income generation Strategy need to be developed to improve municipal revenue.	MFV:1.16	Approved Municipal Income Generation Strategy	Copy of RES.	31 June 2014	25%	25%	Draft completed and attached to report for approval	
Revenue Enhancement Strategy / Accurate Billing Information	The non-delivery of services especially the irregular supply in water and refuse removal has caused a resistance to pay for services and has placed an enormous pressure on debt collection and credit control.	MFV:1.17	Work on improving billing information.	Customer report	Quarterly	25%	25%	62 issues with billing investigated and reported on	
Accurate Billing Information	Repair all dysfunctional meters	MFV:1.12	Submit monthly meter status reports to Technical department for action	Report on fixed meters	Quarterly	25%	25%	monthly reports submitted by meter readers	
	Response to all customer complaints to improve payment culture in terms of Customer care policy.	MFV:1.13	Ensuring all complaints is handled by relevant department/official	100% complaints received addressed	Quarterly	25%	25%	165 complaints recorded. 60 complaints outstanding	Additional stop valves to be procured outside Colesberg and fitted

	There are 700 water meters not working due to calcification and needs replacement.	MFV:1.14	50% broken meters replaced.	Funding provided and project initiated by Technical	Quarterly	25%	0%	Delayed due to delivery of meters ordered	
Debtors management	Implementation of approved credit control and debt collection policy	MFV:1.22	Monthly Credit control procedures applied to achieve annual payment rate of 85%	Quarterly measurement reports to council	Quarterly	25%	25%	93 disconnections and blockings performed and reconnected after payment	
Improvement of internal controls	Reduce unauthorized consumption by indigent consumers. Currently 32000 kl per month	MFV:1.15	Reduce indigent over consumption by 50%	Report quarterly to council on consumption	Quarterly	25%	25%	baud 012B for Sept indicate over consumption down to 17400kl	
Control Expenditure	Cost Management by all departments: especially on Overtime, Telephone, Travelling, Fuel, Electricity, Water at brick making and Rental.	MFV:1.11	Departmental Heads monitor their budgets on these aspects as they expected to report to council on cost effectiveness measures. 60% payment rate achieved on sundry rentals and services	Monthly & Quarterly 60% payment rate achieved on sundry rentals	Quarterly	25%	25%	Budget management performed. Monthly reports to MM and council and section 71 reports submitted	

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Ensure effective, efficient, co-ordinated financial management in order to increase revenue.

85% increase in revenue collected

The current payment culture is as follows:

Place	July 2013	August 2013	September 2013
Colesberg	88%	96%	80%
Norvalspont	50%	50%	54%
Noupoort	57%	59%	82%
Overall %	81%	88%	80%

A total number of 93 disconnections/blocking has been performed in this quarter and has been reconnected after payments/arrangements have been made.

A total number of 165 complaints have been logged at Customer care and 105 has been resolved. The remainder relates to material needed which has been ordered to resolve these issues.

The over consumption by Indigent consumers has been reduced to 17000kl and is the initiative on going to reduce these consumption. The leaking of solar geysers is one of the main causes of this consumption.

A total of 62 issues with billing incorrectness were investigated and resolved on debtor accounts.

BUDGET CONTROL AND MONITORING

- Submission of Section 71 and other financial reports to National-, Provincial Treasury, Mayor and Municipal Manager.

Report	July 2013	August 2013	September 2013
S 71 Report	14/08/2013	12/09/2013	14/10/2013
FM Grant	14/08/2013	12/09/2013	14/10/2013
MSIG Report	14/08/2013	12/09/2013	14/10/2013
INEP	14/08/2013	12/09/2013	14/10/2013
MIG	14/08/2013	12/09/2013	14/10/2013
EEDG	14/08/2013	12/09/2013	14/10/2013
Section 72 Report (Mid)			
Budget Quarterly: NC 072_LTC_Q NC072_BM_Q NC072_ME_Q NC072_MFM1_			

SUPPLY CHAIN MANAGEMENT REPORT

HERE FOLLOW THE BIDS REPORT FOR THE QUARTER ENDED 30 SEPTEMBER 2013

Name of bid	Amount in Rand	Supplier Awarded to	Date of Award
Compilation of and Maintenance of Valuation roll and Supplementary Valuation roll	R1 056 530.00	Associated Property Valuer (Pty) Ltd	30/7/2013

Bids outstanding

Name of bid	No of Bidders Tendered	Late Tenders	Closing Date of Tenders
Electrification of ouboks phase 3	6	None	23 August 2013
Development of municipal Commonage land	1	None	23 August 2013
Security Services: Colesberg bid no 1/09/2013	4	None	20 September 2013
Launch of Logo & Developing of Standards on Use of Logo no 3/09/2013	1	None	20 September 2013
Repairs of Fire damaged Kwazamuxolo Community Hall: Noupoot no 4/09/2013	8 only 5 on time	3	27 September 2013

Deviation certificate approved by the Municipal Manager for the period July 2013 – September 2013

UMSOBOMVU MUNICIPALITY: COLESBERG: NCP 072					
MONTHLY REPORT: JULY 2013 DEVIATION CERTIFICATE					
DATE	SUPPLIERS NAME	DESCRIPTION	ORDER	AMOUNT	DEV NO
17/7/2013	Aqua Agri Solution	2000 AF3060&3 Chlorine gas 70kg	12301	37,136.62	737
26/7/2013	Barret's Tennis Court FS	Herstel van 3 tennis banne	12243	47,308.80	740
25/7/2013	De Wits Installers	Aircon services&repairs	12241	14,700.59	739
10/7/2013	Gas & Sports Colesberg	Repairs: Mongezi Juda lib Taps	12218	6,472.00	727
16/7/2013	Gas & Sports Colesberg	Material Com Dev Services	12163	4,905.10	734
15/7/2013	Graaff Reinet Advertiser	Advert:Chief traffic Officer	12227	2,075.00	735
10/7/2013	Herholdt's Elec Wholesalers	Ouboks elec material	12220	80,730.24	728
30/7/2013	Herholdt's Elec Wholesalers	Electrical network material	12318	22,996.98	742
10/7/2013	Hydraform SA(Pty)Ltd	Repairs Hydraform Machine	12223	18,888.09	729
11/7/2013	IMESA	Conference:Registration fee:TPR Mosompha	12221	4,750.00	730
4/7/2013	Inclledon	Waternetwork:uPVC Pipes	12210	78,742.65	724
5/7/2013	Inclledon	Waternetwork:uPVC Pipes	12211	7,005.19	725
11/7/2013	LIASA	Conference Registration fee:Z Maliti and M Van Eck	12222	10,600.00	731
29/7/2013	Litecor	Electrical network material	12316	5,399.28	741
12/7/2013	Metro Fruit & Veg	Mandela day progrmme	12228	9,830.90	733
17/7/2013	Pride in Tyres	2 Tyres:BSF215NC	12290	7,980.00	736
10/7/2013	Rubiquant	Quantity surveying preparation&compilation of tender doc	8438	45,600.00	726
1/7/2013	SA Post Office	Stamps	12209	2,260.00	723
12/7/2013	SA Post Office	Envelopes	12213	52,380.00	732
31/7/2013	Thembelitsha Trading	Material:Solar Water Geysers	12322	12,772.45	743
25/7/2013	TJA Cash & Carry	Indigent support:Parrafin,Maches&Candles	12236	47,840.66	738

UMSOBOMVU MUNICIPALITY: COLESBERG: NCP 072
MONTHLY REPORT: AUGUST 2013 DEVIATION CERTIFICATE

DATE	SUPPLIERS NAME	DESCRIPTION	ORDER	AMOUNT	DEV NO
1/8/2013	AJ Lubbe	Community dev services:material	12169	2,949.00	744
13/8/2013	Aqua Aqri Solution	Chemicals:Water service	12329	10,390.69	753
2/8/2013	Bearings International	Waternetwerk: Material	12404	2,328.24	747
2/8/2013	Bidvest Steiner	Contract for 11 months:She bins	12408	5,765.87	749
15/8/2013	Bloo-Joo Toilet Hire & Sales	Sanitation:4 Flush Toilets	12337	22,572.00	761
13/8/2013	CAS Bande	BDC684NC: 3 Tyres	12333	10,671.27	754
14/8/2013	CAS Bande	Umso 1 NC: 2 Tyres	11396	4,004.44	757
27/8/2013	Central Nissan	Repairs:BSF210NC	12185	3,306.00	
19/8/2013	Conlog	Finance:Electricity material	8444	17,861.52	763
14/8/2013	CTE Water Tech	Water service : Chemicals	12336	8,178.36	756
27/8/2013	Eureka Hardware	Noupoort Hall:Material	11501	3,528.00	
27/8/2013	Eureka Hardware	Noupoort:Slotte	11501	3,528.00	
27/8/2013	Eureka Hardware	Indigent support:Parfn/Cand/Matches	12435	6,603.00	
20/8/2013	Gas&Sports Colesberg	Noupoort Hall:Material	8448	3,610.90	764
1/8/2013	Incleodon A Div Plastics	Water service: Material	12401	4,276.71	746
1/8/2013	Kevcor	Repairs:BSF234NC	12170	3,627.48	745
26/8/2013	Komatsu Southern Africa	Service BSF214NC: 3500KM	12391	8,096.40	766
26/8/2013	Komatsu Southern Africa	BXK149NC: Grader Service	12392	13,685.96	
14/8/2013	Metro fruit & veg	Mayor office:	11391	3,750.00	
20/8/2013	MG Booysen	supply:building bricks Noup Hall	8447	3,325.00	
14/8/2013	NA Maliti	Transport:Mayors cup,Colesberg to Norvalspont	11397	2,000.00	758
22/8/2013	NE Matiwane	Transport: to De Aar disabled pleople	12456	2,400.00	765
7/8/2013	Nommerpas	Finance Meter readers: uniform	12411	2,099.55	752
6/8/2013	PayDay	Finance: Payslips	12410	4,404.56	751
26/8/2013	PayDay	Biannual Tax SeminarMr DT Visagie & Stali	12426	3,700.00	
26/8/2013	Pride in Tyres (Pty)Ltd	BSF214NC: 2 Tyres	12393	8,037.00	
14/8/2013	Rocla (Pty) Ltd	Sanitation: Material	12334	20,956.62	755
15/8/2013	SB Martiens	Hiring; Sound system	11400	3,000.00	762
6/8/2013	The African Library Trust	Registration fee: Z Maliti & Marta Van Eck	12409	4,500.00	750
14/8/2013	UD Truck Aliwal North	Service:BSF223NC	12417	3,539.54	759
14/8/2013	UD Truck Aliwal North	Service:BSF223NC	12418	3,539.54	760
2/8/2013	Wydex events promotion	Hiring of PA System	12407	45,600.00	748

UMSOBOMVU MUNICIPALITY: COLESBERG: NCP 072

MONTHLY REPORT: SEPTEMBER 2013 DEVIATION CERTIFICATE

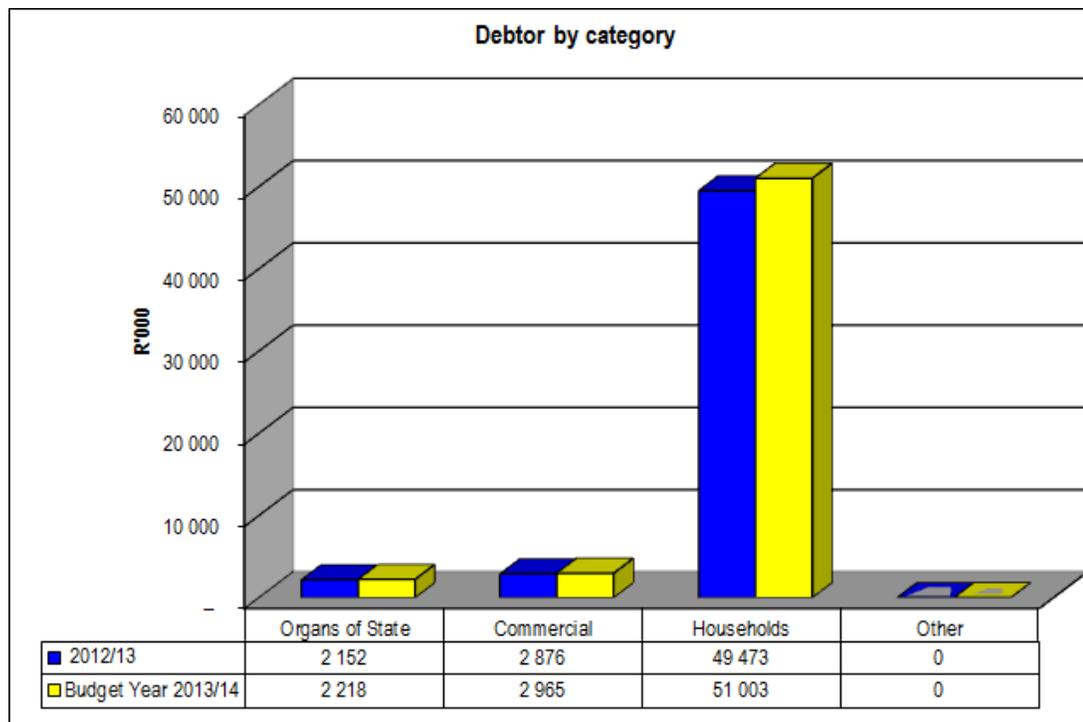
DATE	SUPPLIERS NAME	DESCRIPTION	ORDER	AMOUNT	DEV NO
3/9/2013	Lighting Structure	Install 2 highmast lights:Noupoort	12317	R269056.79	819
3/9/2013	Media24	Advert:Bid Supply capt10: interbloc/B	12441	R6052.03	820
3/9/2013	Media24	Advertisement Traffic Officer	12442	R7723.73	821
4/9/2013	Transforman Pty Ltd	200kva Transfomer/11000v	11603	R53602.80	822
5/9/2013	Beka schreder group	sTreet lights	11605	R81722.04	823
6/9/2013	CPAC Pumps & valves	Waternetwerk: equipment	11702	R59038.24	824
6/9/2013	AJ Lubbe	Waternetwerk: equipment	11704	R24949.75	825
6/9/2013	IMFO	Conference: Delegates Mpela& Visagie	55688	R11980.00	826
6/9/2013	Central Nissan	Keys:BSF210NC	12194	R2414.17	827
9/9/2013	Kevcor	Service: BJK482NC	12196	R4306.67	828
9/9/2013	Komatsu SA	Service: BXK149NC	11756	R15924.61	829
9/9/2013	Lawnmowers & Turf Trad	Repairs BJK482NC	12197	R3731.05	830
12/9/2013	ZW Ntoni	Transport:Regional Women iNdaba	12473	R4400.00	831
12/9/2013	Herhorltd's electrical	Electrical network: Equipment	11613	R7818.12	832
12/9/2013	Colesberg Midas	Electrical network:equipment	11615	R3996.00	833
13/9/2013	Elektro Vroomen	Techical:Street lights	11616	R4769.30	834
13/9/2013	Gas & Sport Colesberg	Mongezi lib:renovation	11667	R2427.40	835
13/9/2013	Aqua agri Solution	Chemicals: AF3060	11709	R29868.00	836
17/9/2013	Flora Barends Caterer	Council:Comm Participation	11677	R9100.00	837
17/9/2013	Komatsu SA	Repairs:BSF214NC leaking radiator	11765	R8803.33	838
17/9/2013	Gas & Sport Colesberg	LED/IDP	11804	R2778.00	839
18/9/2013	UD Trucks Aliwal North	Service:BSF219NC	11680	R3165.28	840
18/9/2013	FM Kei	Indignt support:Par,Cand&Matc	11683	R7114.50	841
19/9/2013	CAS Bande & onderdele	Repairs:BSF213NC 2 tyres fit&labour	11689	R5779.62	842
19/9/2013	Lindsay Saker	Service:BSF227NC	10732	R2917.62	843
20/9/2013	CAS Bande & onderdele	Repairs:BSF211NC 2tyres,fit&Align	11691	R2433.44	844
22/9/2013	Colesberg Midas	Electrical netwerk:Equipment	11669	R2620.05	845
25/9/2013	De Wits Installers	Air con service	12241	R14700.59	846
27/9/2013	Komatsu SA	Repairs:BSF214NCreplace steering arm	11773	R8883.50	847
25/9/2013	Woodrow Engineering	Fault: Sanitation Noupoort	11622	R28496.58	848

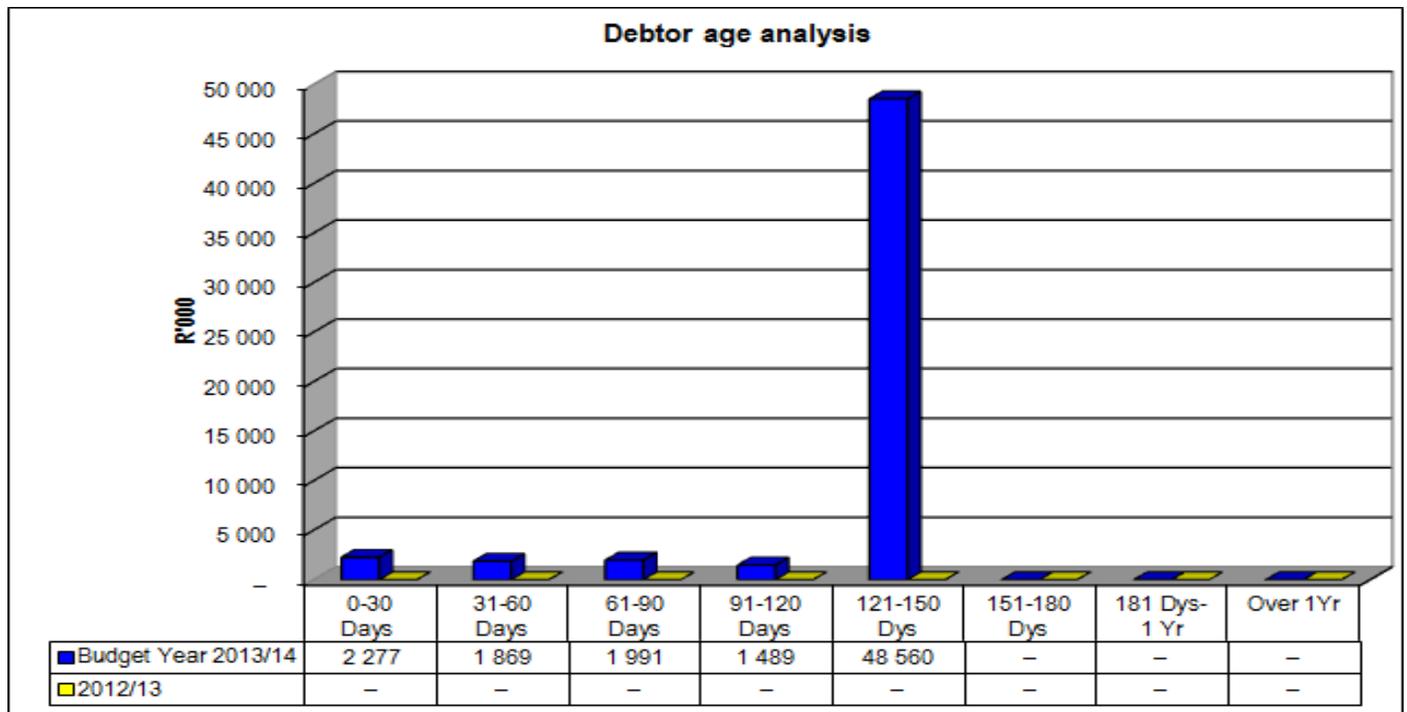
DEBTORS MANAGEMENT

Debtors for the period ended 30 September 2013:

DEBTOR AGE ANALYSIS AT 30 SEPTEMBER 2013

	0 -		31 -		61 -		91 -		121 -		Total	Actual Bad Debts		Impairment -		
	30 Days		60 Days		90 Days		120 Days		150 Days		-	Written Off		Bad Debts		
												against Debtors		i.t.o Council Policy		
Detail	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
NC072 (NC072) Umsobomvu																
31 Debtors Age Analysis By Income Source																
32 Trade and Other Receivables from Exchange Transactions - Water	546,745	2.5	642,435	3.0	661,014	3.1	658,825	3.1	19,016,867	88.3	21,525,886	38.3			9,891,103	45.9
33 Trade and Other Receivables from Exchange Transactions - Electricity	883,494	22.6	445,547	11.4	199,862	5.1	149,064	3.8	2,237,608	57.1	3,915,575	7.0			1,512,843	38.6
34 Receivables from Non-exchange Transactions - Property Rates	355,192	6.8	119,122	2.3	482,450	9.3	90,475	1.7	4,145,277	79.8	5,192,516	9.2			1,978,118	38.1
35 Receivables from Exchange Transactions - Waste Water Management	417,481	4.2	334,274	3.4	321,774	3.3	272,248	2.8	8,534,387	86.4	9,880,164	17.6			4,644,987	47.0
36 Receivables from Exchange Transactions - Waste Management	136,688	1.0	290,647	2.1	289,510	2.1	274,574	2.0	13,043,503	92.9	14,034,922	25.0			6,229,324	44.4
37 Receivables from Exchange Transactions - Property Rental Debtors	-77,224	-15.2	16,163	3.2	16,277	3.2	18,064	3.6	533,481	105.3	506,761	.9			307,929	60.8
38 Interest on Arrear Debtor Accounts																
39 Recoverable unauthorised, irregular or fruitless and wasteful Expenditure																
40 Other	14,138	1.3	20,451	1.8	20,327	1.8	26,119	2.3	1,049,290	92.8	1,130,325	2.0			540,392	47.8
41 Total By Income Source	2,276,514	4.1	1,868,639	3.3	1,991,214	3.5	1,489,369	2.7	48,560,413	86.4	56,186,149	100.0			25,104,696	44.7
42 Debtors Age Analysis By Customer Group																
43 Organs of State	364,961	16.5	178,709	8.1	293,648	13.2	67,375	3.0	1,313,566	59.2	2,218,259	3.9				
44 Commercial	1,029,720	34.7	253,671	8.6	169,172	5.7	83,705	2.8	1,428,642	48.2	2,964,910	5.3				
45 Households	880,537	1.7	1,436,259	2.8	1,528,394	3.0	1,338,289	2.6	45,819,500	89.8	51,002,979	90.8				
46 Other	1,296	*****							-1,295	*****	1				25,104,696	*****
47 Total By Customer Group	2,276,514	4.1	1,868,639	3.3	1,991,214	3.5	1,489,369	2.7	48,560,413	86.4	56,186,149	100.0			25,104,696	44.7





5. Report of the selling of pre-paid electricity: July 2013 – September 2013

These are the sales of pre-paid electricity (VAT inclusive) to consumers.

Month	COLESBERG Office	NOUPOORT Office	3 rd PARTY Mall L/ville	3 rd PARTY(OK)	CIG001 other
July 2013	R 70,970.00	R 54,280.00	R 101,097.51	R 43,740.00	R 10,300.00
August 2013	R 66,379.00	R 62,550.00	R 107,280.00	R 43,620.00	R 12,545.02
September 2013	R 56,288.00	R 55,795.00	R 90,386.00	R 36,515.00	R 10,010.00

6. INCENTIVES /STRATEGY TO REWARD RESIDENTS WHO PAYS SERVICE ACCOUNTS

DEBTOR NAME	DEBTOR NUMBER	MONTH	AMOUNT
RK Pennels	000080382	August 2013	R6,137.09
CP Perries	030000974	August 2013	R22,614.46
T De Vos	030000687	August 2013	R5,877.33
IE Booysen	030006870	September 2013	R2,751.79
TOTAL			R 37,380.67

7.1 BANK ACCOUNT BALANCES

Account	July 2013	August 2013	September 2013
1 (2440000005)	R 7 088 878.89	R 6 724 692.48	R 8 570 798.98
3 (4052875289)	R 23 011 735.10	R 19 141 370.59	R 7 733 215.49
Noupoort (STD)	R 7 730 750.73	R 8 221 109.44	R 9 009 156.31
Traffic	R 1 298 579.74	R 1 301 109.54	R 1 298 561.20

7.2 SHORT TERM INVESTMENT ACCOUNT BALANCES ON 30 SEPTEMBER 2013

	July	Aug	Sept
CAPITAL REPLACEMENT 1 2889-016-06-001 (STANDARD)	83,637.39	83,637.39	83,637.39
CAPITAL REPLACEMENT 4 2063-506-922 (ABSA)	111,207.11	111,653.64	112,101.97
HOUSING DEVELOPMENT 2889-015-41-001 (STANDARD)	151,485.21	151,485.21	151,485.21
HOUSING DEVELOPMENT 74107-295-062 (FNB)	24,355.88	24,355.88	24,355.88
CAPITAL REPLACEMENT 2069-495-799 (ABSA)	9,944.80	9,977.69	10,008.74
EEDM 2072-027-769 (ABSA)	9,958,625.40	9,958,625.40	10,003,643.84
CAPITAL REPLACEMENT 5	351,566.37	353,092.07	353,092.07
TOTAL	R10,690,822.16	R10,692,827.28	R10,738,325.10

8. FINANCIAL RECOVERY PLAN

8.1 REDUCING/ CUTTING OF EXPENSES IN THE FOLLOWING AREAS:

- (a) Overtime
- (b) Fuel Costs
- (c) Travelling and subsistence Costs
- (d) Telephone Costs

(a) Overtime

July 2013	August 2013	September 2013
R 113 439.55	R 110 689.91	R 83 294.08

(b) Fuel

July 2013	August 2013	September 2013
R 82 583.54	R 72 131.26	R 91 587.80

(c) Travel & Subsistence

July 2013	August 2013	September 2013
R 114 850.51	R 138 258.75	R 133 195.62

(d) Telephone Costs

July 2013	August 2013	September 2013
R 46 708.38	*R 100 841.47	R 11 450.79

*The telephone costs for August 2013 was for two months.

9. CHEQUE LIST FOR THE QUARTER ENDED 30 SEPTEMBER 2013

**UMSOBOMVU MUNICIPALITY
JULY 2013 CHEQUE LIST**

DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
7/3/2013	55136	D T VISAGIE	3,185.29	TRAVEL COST
7/3/2013	55137	SABS	963.52	TRAFFIC EQUIPMENT
7/3/2013	55138	JOHN BLAIR	2,201.34	TRAVEL COST
7/3/2013	55139	XHANTI TEKI	2,593.26	TRAVEL COST
7/3/2013	55140	CANCELLED	-	CANCELLED
7/2/2013	55141	SA POST OFFICE	2,260.00	STAMPS
7/2/2013	55142	SOETERUS BEGRAFNIS	800.00	PAUPER BURIAL
7/2/2013	55143	DE WITS INSTALLERS	1,008.90	DSTV LNB TWIN KU UPGRADE
7/2/2013	55144	AC MPELA	7,870.41	TRAVEL COST
7/4/2013	55145	AC MPELA	11,577.50	TRAVEL COST
7/4/2013	55146	NL HERMANS	2,593.26	TRAVEL COST
7/4/2013	55147	F PIETERSE	1,000.00	ADVANCE
7/4/2013	55148	AIRPORT HOTEL	1,360.00	ACCOMMODATION
7/4/2013	55149	CANCELLED	-	CANCELLED
7/8/2013	55150	NL HERMANS	2,593.26	TRAVEL COST
7/8/2013	55151	UMSOBOMVU MUN	606.00	TRAFFIC
7/8/2013	55152	DT VISAGIE	1,269.11	TRAVEL COST
7/8/2013	55153	OK VALUE	600.96	MAGAZINES
7/8/2013	55154	SHORTY'S SUPERMARK	573.55	MAGAZINES
7/8/2013	55155	UMSOBOMVU MUN	9,744.00	TRAFFIC
7/8/2013	55156	AC MPELA	206.00	TRAVEL COST
7/8/2013	55157	S J PYLMA	600.00	ADVANCE
7/8/2013	55158	JOHN LOUW	1,222.11	HALL REFUND
7/10/2013	55159	A M MNAMANA	4,044.55	TRAVEL COST
7/10/2013	55160	R K PENNELS	1,800.00	TRAVEL COST
7/10/2013	55161	J BLAIR	4,606.85	TRAVEL COST
7/10/2013	55162	HYPER NUMBER PLATES	240.00	NUMBER PLATES
7/10/2013	55163	CANCELLED	-	CANCELLED
7/11/2013	55164	SHORTY'S SUPERMARK	2,316.00	LIBRARY DEVELOPMENT

7/11/2013	55165	UMSOBOMVU MUN	1,890.00	TRAFFIC
7/11/2013	55166	Z NGALIMANI	1,000.00	ADVANCE
7/11/2013	55167	PAYMASTER	44,130.00	EPWP
7/11/2013	55168	X TEKI	2,616.26	TRAVEL COST
7/11/2013	55169	AC MPELA	3,663.99	TRAVEL COST
7/11/2013	55170	OKEY DOKEY	558.60	LIBRARY DEVELOPMENT
7/11/2013	55171	CANCELLED	-	CANCELLED
7/11/2013	55172	OK VALUE	447.75	MAGAZINES
7/12/2013	55173	IMESA	4,750.00	CONFERENCE
7/12/2013	55174	SA POST OFFICE	52,380.00	ENVELOPES
7/12/2013	55175	A MABOYA	520.00	CASUAL SALARY
7/12/2013	55176	T MLENZANA	585.00	CASUAL SALARY
7/12/2013	55177	S KUSE	520.00	CASUAL SALARY
7/12/2013	55178	AIRPORT HOTEL	1,300.00	ACCOMMODATION
7/12/2013	55179	CANCELLED	-	CANCELLED
7/15/2013	55180	NRG OFFICE SOLUTIONS	10,567.30	OFFICE EQUIPMENT
15/7/2013	55181	JUTA	408.00	LEGAL BOOKS
15/7/2013	55182	DEPT OF WATER AFFAIRS	2,994.11	WATER
15/7/2013	55183	DEPT OF WATER AFFAIRS	92.03	WATER
15/7/2013	55184	DEPT OF WATER AFFAIRS	1,053.29	WATER
15/7/2013	55185	DEPT OF WATER AFFAIRS	84.65	WATER
15/7/2013	55186	DEEDS	336.00	DEEDS REGISTRATION
15/7/2013	55187	AAS OPERATIONS	513.00	CHLORINE RENTAL
15/7/2013	55188	SA POST OFFICE	79,792.03	ESKOM
16/7/2013	55189	AFROX	157.32	RENTAL
16/7/2013	55190	DEWIT'S INSTALLERS	1,710.00	INTALL DSTV SENTEX RECEIVER
17/7/2013	55191	CANCELLED	-	CANCELLED
17/7/2013	55192	MINNAAR & DE KOCK	969.00	LEGAL COST
17/7/2013	55193	CANCELLED	-	CANCELLED
16/7/2013	55194	LIASA	10,600.00	REGISTRATION LIASA CONFERENCE
16/7/2013	55195	X TEKI	2,616.26	TRAVEL COST
17/7/2013	55196	NA SIKUNDLA	1,200.00	ADVANCE
17/7/2013	55197	MX PRINT DESIGN	1,792.66	STATIONERY
17/7/2013	55198	PAYMASTER	1,984.00	PETTY CASH
18/7/2013	55199	VR MOLOSA	200.00	ADVANCE
18/7/2013	55200	PRIDE IN TYRES	7,980.00	TYRES
18/7/2013	55201	TRAVEL GROUNA	6,732.00	ACCOMMODATION
18/7/2013	55202	HYFLO HYDRAULICS	1,527.16	HYDRAULIC PIPE
18/7/2013	55203	HARVEST TIME	128.76	HALL REFUND
18/7/2013	55204	JOYCE MALL	160.99	HALL REFUND
18/7/2013	55205	L MPEMBA	294.00	TRAVEL COST
18/7/2013	55206	Z MJANDANA	294.00	TRAVEL COST
18/7/2013	55207	BISHOPS LODGE	955.00	ACCOMMODATION
18/7/2013	55208	M PHOKENG	1,600.00	LOUD HAILING

18/7/2013	55209	RIVER CITY INN	3,810.00	ACCOMMODATION
18/7/2013	55210	AC MPELA	608.53	TRAVEL COST
18/7/2013	55211	NL HERMANS	932.93	TRAVEL COST
19/7/2013	55212	NE MATIWANA	900.00	TRANSPORT
19/7/2013	55213	CAS BANDE	13,617.43	VEHICLE REPAIRS
22/7/2013	55214	INCLEDON	85,747.84	MATERIAL
23/7/2013	55215	CANCELLED	-	CANCELLED
23/7/2013	55216	BKB	6,380.36	MATERIAL
23/7/2013	55217	CANCELLED	-	CANCELLED
23/7/2013	55218	ELSTER KENT METERING PTT LDT	20,313.09	MATERIAL
23/7/2013	55219	ESKOM	138.00	REFUND
23/7/2013	55220	GAS & SPORTS	382.85	MATERIAL
23/7/2013	55221	GRT ADVERTISER	5,460.60	ADVERTISING
23/7/2013	55222	HERHOLDTS ELECTRICAL WHOLESALERS	8,282.65	MATERIAL
23/7/2013	55223	ICASA	450.00	LICENCE FEE
23/7/2013	55224	OVK	1,335.28	MATERIAL
23/7/2013	55225	PAYDAY	6,622.26	LICENCE FEE
23/7/2013	55226	SALGA	450,000.00	MEMBERSHIP FEE
23/7/2013	55227	SAMRO	5,088.45	LICENCE
23/7/2013	55228	STEARNS SECURITY	6,954.00	CASH IN TRANSIT
23/7/2013	55229	UBERTECH	41,313.60	MONTHLY MAINTENANCE
23/7/2013	55230	UNIVERSITY OF THE FREE STATE	30,183.06	WATER SAMPLES
23/7/2013	55231	BJ KAPP	4,189.26	TRAVEL COST
24/7/2013	55232	CANCELLED	-	CANCELLED
24/7/2013	55233	X TEKI	3,836.25	TRAVEL COST
24/7/2013	55234	NL HERMANS	2,616.26	TRAVEL COST
24/7/2013	55235	BISHOPS LODGE	7,536.00	ACCOMMODATION
25/7/2013	55236	CANCELLED	-	CANCELLED
25/7/2013	55237	SG MLENZANA	8,747.90	SALARY
25/7/2013	55238	UMSOBOMVU MUN	186.00	TRAFFIC
25/7/2013	55239	JIM MOTUME	85.84	HALL REFUND
25/7/2013	55240	S T NGXAZANA	550.00	BRICKS
25/7/2013	55241	IMESA	4,750.00	REGISTRATION IMESA CONFERENCE
25/7/2013	55242	CONLOG	13,052.28	HOSTED VEND MNTHLY
25/7/2013	55243	DEMOKRATIESE ALLIANSIE	1,011.34	HALL REFUND
25/7/2013	55244	DEPT OF WATER AFFAIRS	9,119.67	WATER
25/7/2013	55245	LOUBERT GLASS T/A PG GLASS	1,252.77	REPAIR VEHICLE WIND SCREEN
25/7/2013	55246	C LODE WYK	1,100.00	CASUAL SALARY
25/7/2013	55247	SURAYA PIETERSEN	700.00	CASUAL SALARY
25/7/2013	55248	AL AUTO	8,227.60	VEHICLE REPAIRS
25/7/2013	55249	PAYMASTER	46,780.00	EPWP
26/7/2013	55250	A MABOYA	585.00	CASUAL SALARY
26/7/2013	55251	T MLENZANA	585.00	CASUAL SALARY
26/7/2013	55252	UMSOBOMVU MUN	537.50	TRAFFIC

26/7/2013	55253	TRANSNET	3,840.89	ELECTRICITY BOREHOLES NPT
26/7/2013	55254	I LOUW	780.00	CASUAL SALARY
26/7/2013	55255	R PIENAAR	780.00	CASUAL SALARY
26/7/2013	55256	WW DULAZE	200.00	REFUND
26/7/2013	55257	D SWANEPOEL	530.03	REFUND
26/7/2013	55258	A H S VILJOEN	478.58	REFUND
26/7/2013	55259	KL JAMES	1,249.37	REFUND
26/7/2013	55260	BARRETT'S TENNIS COURT	47,308.80	COLESBERG TENNIS CLUB
26/7/2013	55261	CANCELLED	-	CANCELLED
26/7/2013	55262	BIDVEST STEINER	524.17	ITIMA SHE BIN
26/7/2013	55263	BORDEAUX COFFEE SHOP	544.00	ENTERTAINMENT
26/7/213	55264	Z W NTONI	1,700.00	TRANSPORT
26/7/213	55265	HYDRA FORM	9,444.45	MATERIAL
29/7/2013	55266	G MGCINENI	870.29	TRAVEL COST
29/7/2013	55267	OFFICE OF THE COMPENSATION COMMISSIONERS	310,935.09	COMPENSATION
29/7/2013	55268	AC MPELA	628.30	TRAVEL COST
29/7/2013	55269	TJ NKABALAZA	1,080.00	TRANSPORT
29/7/2013	55270	CANCELLED	-	CANCELLED
30/7/2013	55271	X TEKI	6,592.41	TRAVEL COST
30/7/2013	55272	B FAKU	1,675.00	CASUAL SALARY
30/7/2013	55273	S BOOYSEN	1,300.00	CASUAL SALARY
30/7/2013	55274	M KHESWA	1,495.00	CASUAL SALARY
30/7/2013	55275	O MALI	1,495.00	CASUAL SALARY
30/7/2013	55276	S LUNGWANE	1,495.00	CASUAL SALARY
30/7/2013	55277	M PHINTO	1,495.00	CASUAL SALARY
30/7/2013	55278	Z AMRAAL	1,170.00	CASUAL SALARY
30/7/2013	55279	H HERMANS	1,365.00	CASUAL SALARY
30/7/2013	55280	A SWART	1,495.00	CASUAL SALARY
30/7/2013	55281	CANCELLED	-	CANCELLED
30/7/2013	55282	CANCELLED	-	CANCELLED
30/7/2013	55283	A HERHOLDT	500.00	WARD MEMBER
30/7/2013	55284	CANCELLED	-	CANCELLED
30/7/2013	55285	G MFAZWE	500.00	WARD MEMBER
30/7/2013	55286	N TEKI	500.00	WARD MEMBER
30/7/2013	55287	T THIBANE	500.00	WARD MEMBER
30/7/2013	55288	S SMITH	500.00	WARD MEMBER
30/7/2013	55289	L BEBEZA	500.00	WARD MEMBER
30/7/2013	55290	B KHETHOA	500.00	WARD MEMBER
30/7/2013	55291	L DGONKILE	500.00	WARD MEMBER
30/7/2013	55292	G CONTSANA	500.00	WARD MEMBER
30/7/2013	55293	N NGWATYU	500.00	WARD MEMBER
30/7/2013	55294	M AFRIKA	500.00	WARD MEMBER
30/7/2013	55295	B BOKLAND	500.00	WARD MEMBER
30/7/2013	55296	M NOFEMELE	500.00	WARD MEMBER

30/7/2013	55297	L NQUNQUTA	500.00	WARD MEMBER
30/7/2013	55298	M STOFIE	500.00	WARD MEMBER
30/7/2013	55299	W MINNIE	500.00	WARD MEMBER
30/7/2013	55300	M NGONYAMA	500.00	WARD MEMBER
30/7/2013	55301	M S JAFTA	500.00	WARD MEMBER
30/7/2013	55302	NE QOKO	500.00	WARD MEMBER
30/7/2013	55303	CM PHUKELA	500.00	WARD MEMBER
30/7/2013	55304	NE HERMANS	500.00	WARD MEMBER
30/7/2013	55305	G A NTLEBI	500.00	WARD MEMBER
30/7/2013	55306	NL MANOTO	500.00	WARD MEMBER
30/7/2013	55307	G LOUW	500.00	WARD MEMBER
30/7/2013	55308	M J MPILA	500.00	WARD MEMBER
30/7/2013	55309	TJ NAZO	500.00	WARD MEMBER
30/7/2013	55310	W PIENAAR	500.00	WARD MEMBER
30/7/2013	55311	SJ SLABBERT	500.00	WARD MEMBER
30/7/2013	55312	MV MOLELEKOA	500.00	WARD MEMBER
30/7/2013	55313	NP BOOI	500.00	WARD MEMBER
30/7/2013	55314	J NITALJAARD	500.00	WARD MEMBER
30/7/2013	55315	J LE ROUX	500.00	WARD MEMBER
30/7/2013	55316	L LETEBELE	500.00	WARD MEMBER
30/7/2013	55317	J P MATTHEE	500.00	WARD MEMBER
30/7/2013	55318	DESERT PALACE	5,670.00	ACCOMMODATION
30/7/2013	55319	HVD DIENSSTASIE	1,044.09	ROAD MAINTENANCE
30/7/2013	55320	F M KEI	6,324.00	INDIGENT SUPPORT
30/7/2013	55321	TJA CASH & CARRY	47,840.66	INDIGENT SUPPORT
30/7/2013	55322	S JANUARY	1,935.00	CASUAL SALARY
30/7/2013	55323	A TYBOSCH	1,235.00	CASUAL SALARY
30/7/2013	55324	V KETELO	2,015.00	CASUAL SALARY
30/7/2013	55325	S GAXELA	1,235.00	CASUAL SALARY
30/7/2013	55326	OKEY DOKEY	8,899.98	MATERIAL
30/7/2013	55327	BKB	18,030.24	MATERIAL
30/7/2013	55328	HJ DU TOIT	22,821.59	WATER SUPPLY
30/7/2013	55329	A DAWETI	3,450.00	CASUAL SALARY
31/7/2013	55330	KAROO DIENSTE	38,783.45	FUEL
31/7/2013	55331	N PHINTO	1,495.00	CASUAL SALARY
31/7/2013	55332	NL HERMANS	2,863.21	TRAVEL COST
31/7/2013	55333	C AFRIKA	2,520.00	CASUAL SALARY
31/7/2013	55334	L MPEMBA	2,760.00	TRAVEL COST
31/7/2013	55335	J REED	1,885.00	CASUAL SALARY
31/7/2013	55336	H PRETORIUS	1,885.00	CASUAL SALARY
31/7/2013	55337	P MARTIENS	1,430.00	CASUAL SALARY
31/7/2013	55338	GERHARD V/D MERWE	2,050.23	SALARY DEDUCTION
31/7/2013	55339	BJ KAPP	2,000.00	SALARY DEDUCTION
31/7/2013	55340	SALGA	446.39	SALARY DEDUCTION
		TOTAL	1,718,998.85	

UMSOBOMVU MUNICIPALITY ACCOUNT 3				
DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
7/3/2013	3149	DUNECO	200,000.00	UPGRADING SPORTS FACILITIES
7/5/2013	3150	NL HERMANS	2,593.26	TRAVEL COST
7/8/2013	3151	TANDANA SAFETY	9,760.00	HEALTHY & SAFETY SERVICE
7/8/2013	3152	WSP GROUP AFRICA	310,664.14	BULK WATER SUPPLY
7/8/2013	3153	AURECON	39,053.12	BULK WATER SUPPLY
7/8/2013	3154	WORLEY PARSONS	28,130.53	COLESBERG WATER TREATMENT
7/9/2013	3155	T MAJIYA	500.00	ADVANCE
19/7/2013	3156	WORLEY PARSONS	267,190.10	COLESBERG WATER TREATMENT
30/7/2013	3157	MERRIMETSI NGINEERS	182,447.64	BULK WATER SUPPLY
30/7/2013	3158	AURECON	205,615.59	BULK WATER SUPPLY
30/7/2013	3159	MDA	20,545.08	SITE VISIT
30/7/2013	3160	WORLEY PARSONS	96,331.83	BULK WATER SUPPLY
30/7/2013	3161	INENZO WATER	221,111.13	COLESBERG WATER TREATMENT
30/7/2013	3162	CANCELLED	-	CANCELLED
30/7/2013	3163	WORLEY PARSONS	173,444.02	WWTW
		TOTAL	1,757,386.44	

UMSOBOMVU MUNICIPALITY AUGUST 2013 CHEQUE LIST				
DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
8/2/2013	55341	DIE PLATTE LANDER	800.00	ENTERTAINMENT
8/2/2013	55342	WYDEX EVENTS PROMOTIONS	45,600.00	PROVISION OF PA SYSTEM
8/2/2013	55343	DESERT PALACE	3,380.00	ACCOMMODATION
8/2/2013	55344	BISHOPS LODGE	10,749.00	ACCOMMODATION
8/2/2013	55345	P STEENBOK	392.00	TRAVEL COST
8/2/2013	55346	AC MPELA	12,144.50	TRAVEL COST
8/5/2013	55347	BEARINGS INTERNATIONAL	2,328.24	MATERIAL
8/5/2013	55348	T RETYU	1,224.00	CASUAL SALARY
8/5/2013	55349	OK VALUE	294.72	MAGAZINES
8/5/2013	55350	SA POST OFFICE	67,254.47	FREE BASIC ELECTRICITY
8/5/2013	55351	DEPT VEILIGHEID SKAKELING	2,196.00	TRAFFIC
8/5/2013	55352	DEPT VEILIGHEID SKAKELING	10,692.00	TRAFFIC
8/5/2013	55353	DRIVING LICENCE ACCOUNT	3,975.00	TRAFFIC
8/5/2013	55354	DRIVING LICENCE ACCOUNT	525.00	TRAFFIC
8/5/2013	55355	DEPT VEILIGHEID SKAKELING	122,212.92	TRAFFIC
8/5/2013	55356	CANCELLED	-	CANCELLED
8/5/2013	55357	DEPT VEILIGHEID SKAKELING	16,987.83	TRAFFIC
8/5/2013	55358	AJ LUBBE	3,468.55	MATERIAL

8/5/2013	55359	RIBIQUANT	45,600.00	QUANTITY SURVEYING
8/5/2013	55360	OASIS CAFÉ	5,058.00	ENTERTAINMENT
8/5/2013	55361	SHORTY'S SUPERMARK	643.15	LIBRARY DEVELOPMENT
8/5/2013	55362	CANCELLED	-	CANCELLED
8/5/2013	55363	JOSHUA DOOR	2,849.94	FRIDGE/MICROWAVE
8/5/2013	55364	BIDVEST STEINER	5,765.87	SHE BINS
8/5/2013	55365	S PIETERSEN	42.92	HALL REFUND
8/5/2013	55366	UMSOBIMVU MUNICIPALITY	774.00	TRAFFIC
8/5/2013	55367	OK VALUE	784.57	LIBRARY DEVELOPMENT
8/6/2013	55368	M JACOBS	160.99	HALL REFUND
8/6/2013	55369	PINKSTER PROTESTANTE	160.99	HALL REFUND
8/6/2013	55370	VM DIKO	500.00	ADVANCE
8/6/2013	55371	EM MATHEWS	900.00	ADVANCE
8/6/2013	55372	PAYMASTER	1,935.80	PETTY CASH
8/6/2013	55373	RYNO SCHOEMAN	6,000.00	CASUAL SALARY
8/6/2013	55374	E HUMPHRIES	1,156.34	TRAVEL COST
8/6/2013	55375	XHANTI TEKI	5,750.08	TRAVEL COST
8/7/2013	55376	PAYMASTER	43,470.00	CASUAL SALARY
8/7/2013	55377	LITHOTECH	25,393.24	STATIONERY
8/7/2013	55378	T MAJIYA	53.98	HALL REFUND
8/7/2013	55379	N JACOBS	633.00	CASUAL SALARY
8/8/2013	55380	NOMMERPAS	2,099.85	UNIFORMS
8/8/2013	55381	DEEDS	69,490.00	DEEDS REGISTRATION
8/8/2013	55382	KIMBERLEY MANROR GUEST HOUSE	5,100.00	ACCOMMODATION
8/8/2013	55383	THE AFRICANA LIBRARY TRUST	4,500.00	REGISTRATION
8/8/2013	55384	B KAPP	5,162.22	TRAVEL COST
8/8/2013	55385	CANCELLED	-	CANCELLED
8/8/2013	55386	S KUSE	195.00	CASUAL SALARY
8/8/2013	55387	T MLENZANA	585.00	CASUAL SALARY
8/8/2013	55388	A MABOYA	585.00	CASUAL SALARY
8/8/2013	55389	ZT MBELE	1,200.00	TRANSPORT
8/8/2013	55390	NE MATIWANA	900.00	TRANSPORT
8/8/2013	55391	TJ NKABALAZA	1,980.00	TRANSPORT
8/8/2013	55392	PROTEA HOTEL	1,794.00	ACCOMMODATION
8/12/2013	55393	MERINO PARTS CENTRE	6,371.00	VEHICLE REPAIRS
8/12/2013	55394	KLIPWERF GUEST HOUSE	640.00	ACCOMMODATION
8/12/2013	55395	BISHOPS LODGE	3,189.00	ACCOMMODATION
8/12/2013	55396	AC MPELA	8,797.04	TRAVEL COST
8/12/2013	55397	AFROX	173.28	RENTAL
8/12/2013	55398	SA POST OFFICE	26,580.18	ESKOM
8/12/2013	55399	M P BASJAN	3,900.00	LED
8/12/2013	55400	A SEHERIE	150.00	LED
8/12/2013	55401	V MALKAY	150.00	LED
8/12/2013	55402	CANCELLED	-	CANCELLED
8/12/2013	55403	M THISO	150.00	LED

8/12/2013	55404	P NIKANI	150.00	LED
8/12/2013	55405	L MJEZU	150.00	LED
8/12/2013	55406	A LENZILE	2,500.00	LED
8/12/2013	55407	M B MARAMBA	1,000.00	LED
8/12/2013	55408	CULLINAN GUEST HOUSE	1,200.00	ACCOMMODATION
8/12/2013	55409	NL HERMANS	2,765.21	TRAVEL COST
13/8/2013	55410	DT VISAGIE	5,049.11	TRAVEL COST
13/8/2013	55411	NCEDO THISO	834.00	TRAVEL COST
13/8/2013	55412	C LODEWYK	1,000.00	CASUAL SALARY
13/8/2013	55413	L MJEZU	150.00	LED
13/8/2013	55414	CANCELLED	-	CANCELLED
13/8/2013	55415	CANCELLED	-	CANCELLED
13/8/2013	55416	P NIKANI	150.00	LED
14/8/2013	55417	N MATIKANI	2,000.00	LED
14/8/2013	55418	MJ SETLABA	1,300.00	LED
14/8/2013	55419	T VAN WYK	700.00	LED
15/8/2013	55420	UD TRUCKS	7,079.08	VEHICLE REPAIRS
15/8/2013	55421	HYDRO FORM SA	9,444.45	MATERIAL
15/8/2013	55422	NA MALITI	2,000.00	TRANSPORT
15/8/2013	55423	XHANTI TEKI	6,204.52	TRAVEL COST
15/8/2013	55424	TJ NKABALAZA	1,980.00	TRANSPORT
15/8/2013	55425	MA PHOKENG	350.00	LOUD HAILING
15/8/2013	55426	ADDERLEY HOTEL	2,290.00	ACCOMMODATION
15/8/2013	55427	CANCELLED	-	CANCELLED
15/8/2013	55428	UMSOBIMVU MUN	1,596.00	TRAFFIC
19/8/2013	55429	NL HERMANS	5,737.11	TRAVEL COST
19/8/2013	55430	Z MALITI	196.00	TRAVEL COST
19/8/2013	55431	E HUMPHRIES	294.00	TRAVEL COST
19/8/2013	55432	N MDALA	3,781.27	TRAVEL COST
19/8/2013	55433	M VAN ECK	498.00	TRAVEL COST
19/8/2013	55434	DT VISAGIE	2,023.25	TRAVEL COST
19/8/2013	55435	KLEINSPITSKOP	17,105.95	FUEL
19/8/2013	55436	RIVER CITY INN	635.00	ACCOMMODATION
19/8/2013	55437	SA POST OFFICE	89,287.52	ESKOM
19/8/2013	55438	SS MADIKANE	158.07	HALL REFUND
19/8/2013	55439	THEO VAN WYK	1,000.00	LED
19/8/2013	55440	WANDERES RFC	2,000.00	LED
19/8/2013	55441	H MCKENZIE	150.00	LED
19/8/2013	55442	R ROBERTS	150.00	LED
19/8/2013	55443	J DE WET	150.00	LED
19/8/2013	55444	EAGLE'S NEST GUEST HOUSE	1,000.00	ACCOMMODATION
19/8/2013	55445	GEMUTLICH GUEST HOUSE	5,400.00	ACCOMMODATION
19/8/2013	55446	DESERT PALACE	2,485.00	ACCOMMODATION
19/8/2013	55447	LIASA	240.00	CONFERENCE
19/8/2013	55448	CANCELLED	-	CANCELLED

19/8/2013	55449	POSTMASBURG HOTEL	2,960.00	ACCOMMODATION
19/8/2013	55450	HAVIES AUTO	2,125.00	VEHICLE REPAIRS
19/8/2013	55451	NOMMERPAS	1,480.00	UNIFORMS
19/8/2013	55452	S MLENZANA	294.00	TRAVEL COST
20/8/2013	55453	CONLOG	14,295.13	HOSTED VEND MNTHLY
20/8/2013	55454	GRAAFF-REINET ADVERTISER	3,931.63	ADVERTISING
20/8/2013	55455	AC MPELA	10,441.15	TRAVEL COST
20/8/2013	55456	STEARNS SECURITY	6,954.00	CASH IN TRANSIT
20/8/2013	55457	BKB	9,879.75	MATERIAL
20/8/2013	55458	CAS BANDE	762.87	MATERIAL
20/8/2013	55459	G MCGINENI	3,944.75	TRAVEL COST
20/8/2013	55460	KE ASIYA	820.12	INSURANCE CLAIM
20/8/2013	55461	OVK	9,925.15	MATERIAL
20/8/2013	55462	FUJITSU	149,422.60	LICENCE FEES
20/8/2013	55463	AAS SOLUTIONS	37,136.62	CHLORINE RENTAL
20/8/2013	55464	MEGA CLEANING TRUST	2,030.00	MATERIAL
20/8/2013	55465	S PIETERSEN	2,100.00	CASUAL SALARY
20/8/2013	55466	THEMBELITSHA TRADING	21,097.00	MATERIAL
20/8/2013	55467	G BOYSEN	3,325.00	BRICKS
20/8/2013	55468	DEPT WATER AFFAIRS	5,049.01	WATER
20/8/2013	55469	UBERTECH	41,313.60	MONTHLY MAINTENANCE
20/8/2013	55470	PDK	18,406.50	STATIONERY
20/8/2013	55471	DEPT OF WATER AFFAIRS	1,220.78	WATER
20/8/2013	55472	DEPT OF WATER AFFAIRS	6,528.49	WATER
20/8/2013	55473	DEPT OF WATER AFFAIRS	3,557.13	WATER
20/8/2013	55474	SAVERITE SUPERMARKET	3,985.50	OFFICE REFRESHMENT
20/8/2013	55475	SB MARTIENS	3,000.00	LED
21/8/2013	55476	XHANTI TEKI	2,569.21	TRAVEL COST
21/8/2013	55477	HERHOLDTS ELECTRICAL	12,439.24	ELEC NETWORK MATERIAL
21/8/2013	55478	T RETYU	1,548.00	CASUAL SALARY
21/8/2013	55479	UNIVERSITY OF THE FREE STATE	6,260.20	WATER SAMPLES
21/8/2013	55480	GEMUTLICH GUEST HOUSE	1,440.00	ACCOMMODATION
21/8/2013	55481	TEMBELITSHA TRADING ENTERPRISE	13,163.50	MATERIAL
21/8/2013	55482	WERSMANS ATTORNEYS	2,330.16	LEGAL COST
21/8/2013	55483	RIVER CITY INN	785.00	ACCOMMODATION
21/8/2013	55484	CANCELLED	-	CANCELLED
21/8/2013	55485	COMMUNICATION SPECIALIST	1,678.08	LOUD HAILING
21/8/2013	55486	SE DYASI	625.83	HALL REFUND
22/8/2013	55487	COLESBERG APTEEK	9,369.75	HAPTITATIS B INJECTIONS
23/8/2013	55488	ZV DYANTYIE	300.00	CASUAL SALARY
23/8/2013	55489	A MABOYA	650.00	CASUAL SALARY
23/8/2013	55490	S KHUSE	455.00	CASUAL SALARY
23/8/2013	55491	T MLENZANA	650.00	CASUAL SALARY
23/8/2013	55492	PAYMASTER	27,720.00	EPWP
23/8/2013	55493	BJ KAPP	6,685.34	TRAVEL COST

23/8/2013	55494	BJ MAYER	4,205.67	SALARY
23/8/2013	55495	BKB	18,198.96	MATERIAL
23/8/2013	55496	UMSOBIMVU MUN	186.00	TRAFFIC
23/8/2013	55497	UMSOBIMVU MUN	2,073.00	TRAFFIC
26/8/2013	55498	GJ JOCHIM	3,145.60	SALARY
26/8/2013	55499	TRASNET	3,840.89	ELECTRICITY FOR BOREHOLES NPT
26/8/2013	55500	Z MALITI	294.00	TRAVEL COST
26/8/2013	55501	DUCHARME CONSULTING	169,203.85	FMIP
26/8/2013	55502	CANCELLED	-	CANCELLED
26/8/2013	55503	B MARTIENS	5,000.00	LED
26/8/2013	55504	Z BOZWANA	300.00	LED
26/8/2013	55505	JUVENTUS FC	7,000.00	LED
27/8/2013	55506	MM MGOBO	1,299.31	SALARY DEDUCTION
27/8/2013	55507	JK SIZANI	611.00	SALARY DEDUCTION
27/8/2013	55508	ZJ DULAZE	922.00	SALARY DEDUCTION
27/8/2013	55509	MR CHENGE	1,198.96	TRAVEL COST
27/8/2013	55510	NE MATIWANA	2,400.00	TRANSPORT
27/8/2013	55511	CANCELLED	-	CANCELLED
27/8/2013	55512	ROCLA	20,956.62	MATERIAL
27/8/2013	55513	FRANCKLIN ELECTRIC	25,736.87	WATER NETWORK
27/8/2013	55514	VICTORY TECHNOLOGIES	34,879.44	STATIONERY
27/8/2013	55515	G MCGINENI	331.13	TRAVEL COST
27/8/2013	55516	T MOSOMPHA	2,751.90	TRAVEL COST
27/8/2013	55517	SUPER ARMATURE WINDING AFRICA	29,840.18	WATER NETWORK
27/8/2013	55518	S NKCITHISO	2,858.46	TRAVEL COST
27/8/2013	55519	VR MOLOSI	580.45	SALARY DEDUCTION
27/8/2013	55520	BONGANI P	415.74	SALARY DEDUCTION
27/8/2013	55521	UMSOBIMVU MUN	258.00	TRAFFIC
27/8/2013	55522	AC MPELA	7,543.73	TRAVEL COST
27/8/2013	55523	CS KUBASHE	2,542.75	SALARY DEDUCTION
27/8/2013	55524	VM DIKO	224.00	SALARY DEDUCTION
27/8/2013	55525	BP MPAMBA	760.00	SALARY DEDUCTION
27/8/2013	55526	ZA MBUTHUMA	288.47	SALARY DEDUCTION
27/8/2013	55527	VE LOUW	186.00	SALARY DEDUCTION
27/8/2013	55528	NA SIKHUNDLA	329.57	SALARY DEDUCTION
28/8/2013	55529	PAYDAY SOFTWARE SYSTEM	3,700.00	BIANNUAL TAX SEMINAR
28/8/2013	55530	PROTEA HOTEL	6,056.92	ACCOMMODATION
28/8/2013	55531	B WILKENSON	590.00	ACCOMMODATION
28/8/2013	55532	PRIDE IN TYRES	8,037.00	TYRES
28/8/2013	55533	CENTRAL NISSAN	3,306.00	VEHICLE SERVICE
28/8/2013	55534	EUREKA HARDWARE	2,801.00	MATERIAL
28/8/2013	55535	CANCELLED	-	CANCELLED
28/8/2013	55536	J H BLAIR	2,534.85	TRAVEL COST
28/8/2013	55537	METRO FRUIT & VEG	906.90	ENTERTAINMENT
28/8/2013	55538	L SONWABO	1,000.00	ADVANCE

29/8/2013	55539	XHANTI TEKI	4,038.53	TRAVEL COST
30/8/2013	55540	GAS&SPORT	27,717.75	MATERIAL
30/8/2013	55541	AAS OPERATIONS	551.48	CHLORINE RENTAL
30/8/2013	55542	CAMPO SPORTS AGENCIES	32,721.65	STRADA MICRO ACTIVE T /SUIT
30/8/2013	55543	H J DU TOIT	24,472.82	WATER SUPPLY
30/8/2013	55544	PAYDAY SOFTWARE SYSTEM	4,404.56	PAYSLIPS
30/8/2013	55545	CANCELLED	-	CANCELLED
30/8/2013	55546	LITECOR	3,928.21	ELECTRICAL NETWORK
30/8/2013	55547	AJ LUBBE	633.60	MATERIAL
30/8/2013	55548	A SWARTZ	1,300.00	CASUAL SALARY
30/8/2013	55549	S BOOYSEN	1,365.00	CASUAL SALARY
30/8/2013	55550	N PHINTO	1,365.00	CASUAL SALARY
30/8/2013	55551	O MALI	1,365.00	CASUAL SALARY
30/8/2013	55552	H HERMANS	1,170.00	CASUAL SALARY
30/8/2013	55553	M KESWA	1,300.00	CASUAL SALARY
30/8/2013	55554	Z AAMBRAAL	1,300.00	CASUAL SALARY
30/8/2013	55555	S LUNGWANA	1,495.00	CASUAL SALARY
30/8/2013	55556	H PRETORUIS	1,950.00	CASUAL SALARY
30/8/2013	55557	F MASETI	1,500.00	CASUAL SALARY
30/8/2013	55558	J REED	1,950.00	CASUAL SALARY
30/8/2013	55559	S JANUARY	1,815.00	CASUAL SALARY
30/8/2013	55560	P MARTIENS	1,300.00	CASUAL SALARY
30/8/2013	55561	L MPHEMBA	2,520.00	CASUAL SALARY
30/8/2013	55562	C AFRIKA	2,520.00	CASUAL SALARY
30/8/2013	55563	I LOUW	1,430.00	CASUAL SALARY
30/8/2013	55564	R PIENAAR	1,430.00	CASUAL SALARY
30/8/2013	55565	M MADANI	845.00	CASUAL SALARY
30/8/2013	55566	T NONGXAZA	845.00	CASUAL SALARY
30/8/2013	55567	T MOSOMPHA	8,824.59	TRAVEL COST
30/8/2013	55568	RYNO SCHOEMAN	6,000.00	CASUAL SALARY
30/8/2013	55569	Z WONGA	1,300.00	CASUAL SALARY
30/8/2013	55570	V KETELO	2,015.00	CASUAL SALARY
30/8/2013	55571	E GAXELA	1,300.00	CASUAL SALARY
30/8/2013	55572	A DAWETI	1,365.00	CASUAL SALARY
30/8/2013	55573	CANCELLED	-	CANCELLED
30/8/2013	55574	PAYMASTER	2,693.70	ACCOMMODATION
30/8/2013	55575	MATTHEWS AFRIKA	500.00	CASUAL SALARY
30/8/2013	55576	A DAWETI	1,785.00	CASUAL SALARY
30/8/2013	55577	CAS BANDE	750.00	VEHICLE REPAIRS
30/8/2013	55578	UMSOBOMVU MUN	111.00	TRAFFIC
30/8/2013	55579	EDDIS	32,088.75	MATERIAL
30/8/2013	55580	N JACOBS	633.00	CASUAL SALARY
30/8/2013	55581	E PHUKELO	500.00	WARD MEMBER
30/8/2013	55582	LE ROUX	500.00	WARD MEMBER
30/8/2013	55583	DIKELEDI NTAITA	1,000.00	SALARY DEDUCTION

		TOTAL	1,800,282.16	
UMSOBOMVU MUNICIPALITY ACCOUNT 3				
DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
8/2/2013	3165	TON ART SIGNS	102,343.50	WORKING SUITS/POCKET LOGO
8/7/2013	3166	TANDANA SAFETY	9,760.00	HEALTH & SAFETY
13/8/2013	3167	DOHNE & FOURIE	98,598.28	LEGAL COST
13/8/2013	3168	AKA REAL NKOSI	88,962.59	REGIONAL BULK WATER
13/8/2013	3169	MATHEW & XOLO	128,191.25	REGIONAL BULK WATER
13/8/2013	3170	TAFENI & PARTNER	121,951.64	REGIONAL BULK WATER
13/8/2013	3171	RUSHAAD & ELREAGEN	94,737.76	REGIONAL BULK WATER
13/8/2013	3172	KALA & MAKHATHINI	126,150.00	REGIONAL BULK WATER
13/8/2013	3173	YIRHA CONSTRUCTION	71,914.44	REGIONAL BULK WATER
13/8/2013	3174	SIXEZA	112,967.18	REGIONAL BULK WATER
13/8/2013	3175	KHOSAN CONSTRUCTION	115,251.47	REGIONAL BULK WATER
13/8/2013	3176	LELABISO CONSTRUCTION	113,043.87	REGIONAL BULK WATER
13/8/2013	3177	ELZAAN JASON	89,298.01	REGIONAL BULK WATER
13/8/2013	3178	MDA	20,545.08	SITE VISIT INSPECTION
13/8/2013	3179	TS MJO	163.00	SALARY DEDUCTION
		TOTAL	1,293,878.07	

UMSOBOMVU MUNICIPALITY				
SEPTEMBER 2013 CHEQUE LIST				
DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
9/6/2013	55584	M HANS	195.00	LOUD HAILLING
9/6/2013	55585	STANDFORD SMITH	711.00	TRAVEL COST
9/5/2013	55586	A MABOYA	585.00	CASUAL SALARY
9/5/2013	55587	CANCELLED	-	CANCELLED
9/3/2013	55588	S E DYASI	171.68	HALL REFUND
9/3/2013	55589	S CHARLIE	30,113.70	CASUAL SALARY
9/3/2013	55590	F E BISIWE	700.00	CASUAL SALARY
9/3/2013	55591	OK VALUE	384.75	MAGAZINES
9/3/2013	55592	OK VALUE	620.05	MAGAZINES
9/3/2013	55593	DE WITS INSTALLERS	14,700.59	AIRCON SERVICE
9/3/2013	55594	DEPT VAN VEILIGHEID & SKAKELING	93,916.99	TRAFFIC
9/3/2013	55595	DEPT VAN VEILIGHEID & SKAKELING	19,933.86	TRAFFIC
9/3/2013	55596	DEPT VAN VEILIGHEID & SKAKELING	2,304.00	TRAFFIC
9/3/2013	55597	ASSOCIATED PROPERTY VALUERS	211,306.00	GENERAL VALUATION OF UMSOBOMVU
9/3/2013	55598	DEPT VAN VEILIGHEID & SKAKELING	6,948.00	TRAFFIC
9/3/2013	55599	DRIVING LICENCE CARD ACCOUNT	450.00	TRAFFIC
9/3/2013	55600	DRIVING LICENCE CARD ACCOUNT	3,675.00	TRAFFIC
9/4/2013	55601	SAVERITE	1,491.63	ENTERTAINMENT

9/4/2013	55602	S PIETERSEN	171.68	HALL REFUND
9/4/2013	55603	SHORTY'S SUPERMARK	589.70	MAGAZINES
9/4/2013	55604	MR CHENGE	217.95	TRAVEL COST
9/4/2013	55605	CANCELLED	-	CANCELLED
9/5/2013	55606	DEED REGRITRATION TRADING	522.00	DEEDS
9/5/2013	55607	SA POST OFFICE	82,021.73	ESKOM
9/5/2013	55608	MC MOSTERT	2,666.25	TRAVEL COST
9/5/2013	55609	SA POST OFFICE	104,046.74	ESKOM
9/5/2013	55610	BLOO-LOO TOILET HIRE & SALES	22,572.00	TOILET HIRE
9/5/2013	55611	KAROO-DIENSTE	40,235.75	FUEL
9/5/2013	55612	MERINO VEIS MARK	499.80	ENTERTAINMENT
9/6/2013	55613	MA PHOKENG	150.00	LOUD HAILLING
9/6/2013	55614	SUNDOWNER LODGE	1,800.00	ACCOMMODATION
9/6/2013	55615	CANCELLED	-	CANCELLED
9/6/2013	55616	DEPT OF WATER AFFAIRS	6,165.42	WATER
9/6/2013	55617	CANCELLED	-	CANCELLED
9/6/2013	55618	DEPT OF WATER AFFAIRS	6,966.67	WATER
9/6/2013	55619	DEPT OF WATER AFFAIRS	491.29	WATER
9/6/2013	55620	PT MOSOMPHA	2,997.42	TRAVEL COST
9/6/2013	55621	CANCELLED	-	CANCELLED
9/6/2013	55622	T MLENZANA	650.00	CASUAL SALARY
9/6/2013	55623	S KHUSE	650.00	CASUAL SALARY
9/6/2013	55624	PAYMASTER	26,250.00	EPWP
9/6/2013	55625	MONDE MEKILE	113.40	TRAVEL COST
9/6/2013	55626	PDK	27,515.95	STATIONERY
9/6/2013	55627	GRAFF-REINET ADVERTISER	3,604.00	ADVERTISING
9/6/2013	55628	WALTONS	5,905.03	OFFICE EQUIPMENT
9/6/2013	55629	LITECOR BLOEMFONTEIN	48,379.32	ELEC NETWORK
9/6/2013	55630	BISHOPS LODGE	993.00	ACCOMMODATION
9/6/2013	55631	SAPORA CATERING	24,000.00	CATERING
9/6/2013	55632	CANCELLED	-	CANCELLED
9/6/2013	55633	MIKE'S LODGE B&B	680.00	ACCOMMODATION
9/6/2013	55634	CANCELLED	-	CANCELLED
9/6/2013	55635	ZELPY 2861(PTY) LTD TA EL DORADO HOTEL	755.00	ACCOMMODATION
9/6/2013	55636	A Z TUTUSE	500.00	HIRE OF TRAILER
9/6/2013	55637	DT VISAGIE	3,555.93	TRAVEL COST
9/6/2013	55638	PDK	1,255.75	STATIONERY
9/6/2013	55639	MITCHLEY	265.25	MATERIAL
9/6/2013	55640	CONLOG	15,056.87	THIRDPY COMMNT
9/6/2013	55641	AAS OPERATIONS	10,390.69	CHLORINE RENTAL
9/6/2013	55642	PROTEA HOTEL KIMBERLEY	4,558.85	ACCOMMODATION
9/6/2013	55643	NL HERMANS	6,995.87	TRAVEL COST
9/6/2013	55644	BJ KAPP	2,882.51	TRAVEL COST
9/6/2013	55645	S AFRIKA	800.00	SALARY DEDUCTION

9/6/2013	55646	AC MPELA	6,272.82	TRAVEL COST
9/6/2013	55647	ELSABE HUMPHRIES	2,863.42	TRAVEL COST
9/6/2013	55648	CANCELLED	-	CANCELLED
9/6/2013	55649	ANNIE FRITZ	2,207.29	TRAVEL COST
9/6/2013	55650	V MPEMBA	9,450.00	CATERING
9/6/2013	55651	ZT MBELE	600.00	TRANSPORT
9/6/2013	55652	INA HEYDENRYCH	4,000.00	ACCOMMODATION
9/6/2013	55653	CENTRAL NISSAN	2,414.17	VEHICLE SERVICE
9/6/2013	55654	KAREE GASTE HUIS	2,880.00	ACCOMMODATION
9/9/2013	55655	A J LUBBE	24,949.75	MATERIAL
9/9/2013	55656	CANCELLED	-	CANCELLED
9/9/2013	55657	AC MPELA	7,428.78	TRAVEL COST
9/9/2013	55658	AZ TUTUSE	500.00	HIRE OF TRAILER
9/9/2013	55659	DEPT WATER AFFAIRS	9,686.94	WATER
9/9/2013	55660	AFROX	173.28	RENTAL
9/9/2013	55661	J BOMELA	158.07	HALL REFUND
9/9/2013	55662	XOLISWA KHANZI	22,800.00	CASUAL SALARY
9/11/2013	55664	N. CAPE PROVINCIAL	2,346.31	LIB DEVELOPMENT
9/10/2013	55663	BJ MEYERS	1,089.00	SPORT
9/11/2013	55665	KLERK VAN DIE HOF	3,300.00	TRAFFIC
13/9/2013	55666	C M ASIYA	196.00	TRAVEL COST
13/9/2013	55667	AC MPELA	1,255.68	TRAVEL COST
13/9/2013	55668	S NGALIMANI	196.00	TRAVEL COST
13/9/2013	55669	S MLENZA	196.00	TRAVEL COST
13/9/2013	55670	N MDALA	3,905.63	TRAVEL COST
13/9/2013	55671	METRO FRUIT&VEG	22,771.10	INDIGENT SUPPORT
9/12/2013	55672	TRANSFORMAN	16,080.84	TRANSFORMER
9/12/2013	55673	KLEIN SPITS KOP	-	FUEL
9/12/2013	55674	R CHENGE	169.90	TRAVEL COST
9/12/2013	55675	G NGCINENI	142.80	TRAVEL COST
9/12/2013	55676	BORDEAUX COFFEE SHOP	2,835.00	ENTERTAINMENT
9/12/2013	55677	Z T MBELE	3,200.00	TRANSPORT
9/12/2013	55678	ZW NTONI	4,400.00	TRANSPORT
9/12/2013	55679	BISHOPS LODGE	1,063.00	ACCOMMODATION
13/9/2013	55680	S PIETERSEN	128.76	HALL REFUND
13/9/2013	55681	DESERT PALACE	1,590.00	ACCOMMODATION
13/9/2013	55682	NL HERMANS	2,784.51	TRAVEL COST
16/9/2013	55683	STEARNS SECURITY	6,954.00	CASH IN TRANSIT
16/9/2013	55684	MINNAAR&DEKOCK	2,793.62	LEGAL COST
16/9/2013	55685	PAYMASTER	1,973.20	PETTY CASH
16/9/2013	55686	DESERT PALACE	3,580.00	ACCOMMODATION
16/9/2013	55687	AUDITOR GNERAL	8,051.36	AUDIT FEES
16/9/2013	55688	IMFO	11,980.00	TRAINING
17/9/2013	55689	DT VISAGIE	600.65	TRAVEL COST
17/9/2013	55690	V MANZI	171.68	TRAVEL COST

17/9/2013	55691	G NGCINENI	3,843.03	TRAVEL COST
17/9/2013	55692	FLORA BARENDIS	9,100.00	CATERING
17/9/2013	55693	NA MALITY	1,200.00	TRANSPORT
17/9/2013	55694	NE MATIWANA	1,224.00	TRANSPORT
17/9/2013	55695	AJ LUBBE	1,374.70	MATERIAL
17/9/2013	55696	NWARA INVESTMENT PROJECT	5,500.00	TRANSPORT
17/9/2013	55697	LITHOTECH	67,862.73	STATIONERY
17/9/2013	55698	AC MPELA	1,609.53	TRAVEL COST
17/9/2013	55699	X TEKI	2,784.51	TRAVEL COST
17/9/2013	55700	BOITUMELO JWA SECHABA GUEST HOUSE	1,600.00	ACCOMMODATION
18/9/2013	55701	TJA CASH & CARRY	37,876.62	INDIGENT SUPPORT
18/9/2013	55702	CANCELLED	-	CANCELLED
18/9/2013	55703	Z T MBELE	1,400.00	TRANSPORT
18/9/2013	55704	FM KEI	7,114.50	INDIGENT SUPPORT
18/9/2013	55705	JA LOUW	855.70	HALL REFUND
18/9/2013	55706	G-ONE FIRE CC	8,909.10	REPAIR FIRE EXTINGUISHER
18/9/2013	55707	EUREKA HARDWERE	10,131.00	INDIGENT SUPPORT
18/9/2013	55708	KLEIN SPITS KOP	8,554.81	FUEL
19/9/2013	55709	MINNAAR&DEKOCK	106,839.48	LEGAL COST
19/9/2013	55710	VIKING TRADING	27,199.50	MATERIAL
19/9/2013	55711	CANCELLED	-	CANCELLED
19/9/2013	55712	DEPT VAN VEILIGHEID & SKAKELING	50,464.07	TRAFFIC
19/9/2013	55713	DEPT VAN VEILIGHEID & SKAKELING	4,608.00	TRAFFIC
19/9/2013	55714	DEPT VAN VEILIGHEID & SKAKELING	4,259.64	TRAFFIC
19/9/2013	55715	DEPT VAN VEILIGHEID & SKAKELING	756.00	TRAFFIC
19/9/2013	55716	OVK	3,732.42	MATERIAL
20/9/2013	55717	PT MOSOMPHA	181.08	TRAVEL COST
20/9/2013	55718	ALUWANI MUTHELO	272.90	TRAVEL COST
20/9/2013	55719	SIMPHIWE NKCITHISO	8,183.28	TRAVEL COST
20/9/2013	55720	DIAMONDX PRESS COURIER SERVICES	456.00	COURIER
20/9/2013	55721	PAYMASTER	27,020.00	EPWP
20/9/2013	55722	LINDSAY SAKER	2,917.62	VEHICLE SERVICE
20/9/2013	55723	CANCELLED	-	CANCELLED
20/9/2013	55724	BKB	10,595.69	MATERIAL
20/9/2013	55725	CONLOG	17,861.52	ELEC NETWORK
20/9/2013	55726	ROSY MOLONYANA	150.00	HALL REFUND
20/9/2013	55727	A MABOYA	650.00	CASUAL SALARY
20/9/2013	55728	T MLENZANA	650.00	CASUAL SALARY
20/9/2013	55729	S KHUSE	650.00	CASUAL SALARY
20/9/2013	55730	X TEKI	4,799.36	TRAVEL COST
20/9/2013	55731	B J KAPP	6,781.59	TRAVEL COST
20/9/2013	55732	NL HERMANS	2,882.51	TRAVEL COST
20/9/2013	55733	DAMPIER NISSAN	803.25	VEHICLE SERVICE
25/9/2013	55734	V. MOLELEKOA	5,577.38	SALARY DEDUCTION
25/9/2013	55735	SAVERITE	3,313.80	ENTERTAINMENT

25/9/2013	55736	GAS & SPORT	3,017.40	WATER SERVICES
25/9/2013	55737	S.A. POST OFFICE	80,727.71	ESKOM
25/9/2013	55738	D.T. VISAGE	3,508.00	TRAVEL COST
25/9/2013	55739	E.J. REED	160.99	HALL REFUND
25/9/2013	55740	S. PIETERSEN	1,800.00	CASUAL SALARY
25/9/2013	55741	T. RETYU	2,007.00	CASUAL SALARY
25/9/2013	55742	M. LOUW	120.00	TRAVEL COST
25/9/2013	55743	DUCHARME CONSULTING	28,500.00	SOFTWARE LICENSE
25/9/2013	55744	CANCELLED	-	CANCELLED
25/9/2013	55745	AAS OPERATIONS	500.18	RENTAL
25/9/2013	55746	GRAFF-REINET ADVERTISER	5,242.18	ADVERTISING
25/9/2013	55747	LITHOTECH	20,935.78	MATERIAL
25/9/2013	55748	DEPT OF WATER AFFAIRS	373.53	WATER LEVIES
25/9/2013	55749	DEPT OF WATER AFFAIRS	9,922.12	WATER LEVIES
25/9/2013	55750	DEPT OF WATER AFFAIRS	1,267.18	WATER LEVIES
25/9/2013	55751	UNIVERSITY OF FREE STATE	15,270.42	WATER ANALYSIS
26/9/2013	55752	A.C. MPELA	11,529.70	TRAVEL COST
26/9/2013	55753	XHANTI TEKI	2,686.51	TRAVEL COST
26/9/2013	55754	E.LOUW	91,723.10	PAVING IN NOUPOORT
26/9/2013	55755	D.T. VISAGE	7,402.18	TRAVEL COST
27/9/2013	55756	D.J. LOUW	1,300.00	ADVANCE
27/9/2013	55757	L.W. MPHEMBA	2,400.00	CASUAL SALARY
27/9/2013	55758	A. DAWETI	2,400.00	CASUAL SALARY
27/9/2013	55759	C. AFRIKA	2,400.00	CASUAL SALARY
27/9/2013	55760	PIET MARTIENS	2,400.00	CASUAL SALARY
27/9/2013	55761	V. KETELO	1,950.00	CASUAL SALARY
27/9/2013	55762	ELIAS GAXELA	1,300.00	CASUAL SALARY
27/9/2013	55763	K. WONGA	1,235.00	CASUAL SALARY
27/9/2013	55764	M. MADANI	1,235.00	CASUAL SALARY
27/9/2013	55765	T. NONGXAZA	1,235.00	CASUAL SALARY
27/9/2013	55766	R. PIENAAR	1,235.00	CASUAL SALARY
27/9/2013	55767	I. LOUW	1,235.00	CASUAL SALARY
27/9/2013	55768	D.K. ASIYA	7,036.95	SALARY
27/9/2013	55769	N.B LUMKWANA	623.00	SALARY DEDUCTION
27/9/2013	55770	DIKELEDI NTAITA	1,000.00	SALARY DEDUCTION
30/9/2013	55771	PAYMASTER	17,550.00	LED PAVING NPT
30/9/2013	55772	H.C. PENNELS	56,015.00	NPT EPWP
30/9/2013	55773	H J DU TOIT	21,365.60	WATER SUPPLY
30/9/2013	55774	HERHOLDTS ELECTRICAL	103,727.23	OUBOX ELECTRIFICATION
30/9/2013	55775	N. NGWUTYU	500.00	SALARY DEDUCTION
30/9/2013	55776	TRANSNET	4,183.80	ELEC BOREHOLES NPT
30/9/2013	55777	UBERTECH	41,313.60	MONTHLY MAINTENANCE
30/9/2013	55778	NAOMI KIEWIETS	10,150.00	CATERING
30/9/2013	55779	D. K. ASIYA	3,000.00	WELLNESS PROGRAM
30/9/2013	55780	PAYMASTER	1,952.40	PETTY CASH

		TOTAL	2,084,200.51	
UMSOBOMVU MUNICIPALITY ACCOUNT 3				
DATE	CHEQUE	NAME	AMOUNT	DESCRIPTION
9/4/2013	3180	AURECON	137,236.07	BULK WATER SUPPLY
9/6/2013	3181	RUSHAAD & ELREAGEN CONSTRUCTION	140,221.94	REGIONAL BULK WATER SUPPLY
9/9/2013	3182	TANDANA SAFETY CC	9,760.00	HEALTH & SAFETY
20/9/2013	3183	PALACE TECHNOLOGIES	101,803.43	OUBOKS ELEC
20/9/2013	3184	MERRIMETSI ENGINEERS	216,388.86	BULK WATER SUPPLY
20/9/2013	3185	CANCELLED	-	
27/9/2013	3186	AURECON	45,438.33	BULK WATER SUPPLY
27/9/2013	3187	INEZO WATER	407,525.20	WATER TREATMENT
27/9/2013	3188	WORLEY PARSONS	57,000.00	WATER TREATMENT
		TOTAL	1,115,373.83	

10. CONSOLIDATED PERFORMANCE STATEMENT ENDING 30 SEPTEMBER 2013

NORTHERN CAPE: UMSOBOMVU (NC072)

STATEMENT OF CAPITAL AND OPERATING EXPENDITURE FOR THE 1ST QUARTER ENDED 30 SEPTEMBER 2013

Part1: Operating Revenue and Expenditure

	2013/14					2012/13		Q1 of 2012/13 to Q1 of 2013/14
	Budget Main appropriation	First Quarter		Year to Date		First Quarter		
		Actual Expenditure	1st Q as % of Main appropriation	Actual Expenditure	Total Expenditure as % of main appropriation	Actual Expenditure	Total Expenditure as % of main appropriation	
R thousands								
Operating Revenue and Expenditure								
Operating Revenue	88,380	31,081	35.2%	31,081	35.2%	29,922	37.5%	3.9%
Property rates	4,446	2,120	47.7%	2,120	47.7%	1,651	39.8%	28.4%
Property rates - penalties and collection charges	159	-	-	-	-	-	-	-
Service charges - electricity revenue	21,060	5,692	27.0%	5,692	27.0%	5,223	26.3%	9.0%
Service charges - water revenue	9,180	3,016	32.9%	3,016	32.9%	4,124	50.9%	(26.9%)
Service charges - sanitation revenue	6,804	1,773	26.1%	1,773	26.1%	1,517	26.6%	16.8%
Service charges - refuse revenue	5,198	1,368	26.3%	1,368	26.3%	1,213	26.1%	12.8%
Service charges - other	-	43	-	43	-	127	-	(66.3%)
Rental of facilities and equipment	308	10	3.3%	10	3.3%	14	9.1%	(28.5%)
Interest earned - external investments	22	102	473.9%	102	473.9%	7	41.0%	1,279.9%
Interest earned - outstanding debtors	1,328	509	38.3%	509	38.3%	446	37.1%	14.2%
Dividends received	-	-	-	-	-	-	-	-
Fines	13	28	224.7%	28	224.7%	927	49.4%	(96.9%)
Licences and permits	373	160	43.0%	160	43.0%	77	18.2%	108.4%
Agency services	84	39	46.6%	39	46.6%	21	-	82.5%
Transfers recognised - operational	35,117	16,003	45.6%	16,003	45.6%	14,516	43.8%	10.2%
Other own revenue	4,289	219	5.1%	219	5.1%	59	21.4%	268.2%
Gains on disposal of PPE	-	-	-	-	-	-	-	-
Operating Expenditure	116,698	27,398	23.5%	27,398	23.5%	18,654	23.5%	46.9%
Employee related costs	34,620	7,693	22.2%	7,693	22.2%	6,697	21.9%	14.9%
Remuneration of councillors	2,804	640	22.8%	640	22.8%	591	23.8%	8.4%
Debt impairment	4,393	1,098	25.0%	1,098	25.0%	-	-	(100.0%)
Depreciation and asset impairment	27,587	6,042	21.9%	6,042	21.9%	-	-	(100.0%)
Finance charges	364	119	32.7%	119	32.7%	-	-	(100.0%)
Bulk purchases	16,726	4,635	27.7%	4,635	27.7%	4,497	29.0%	3.1%
Other Materials	-	-	-	-	-	313	-	(100.0%)
Contracted services	672	209	31.2%	209	31.2%	219	33.5%	(4.3%)
Transfers and grants	-	-	-	-	-	-	-	-
Other expenditure	29,530	6,961	23.6%	6,961	23.6%	6,339	25.4%	9.8%
Loss on disposal of PPE	1	-	-	-	-	-	-	-
Surplus/(Deficit)	(28,319)	3,684		3,684		11,268		

Comments on Financial Performance:

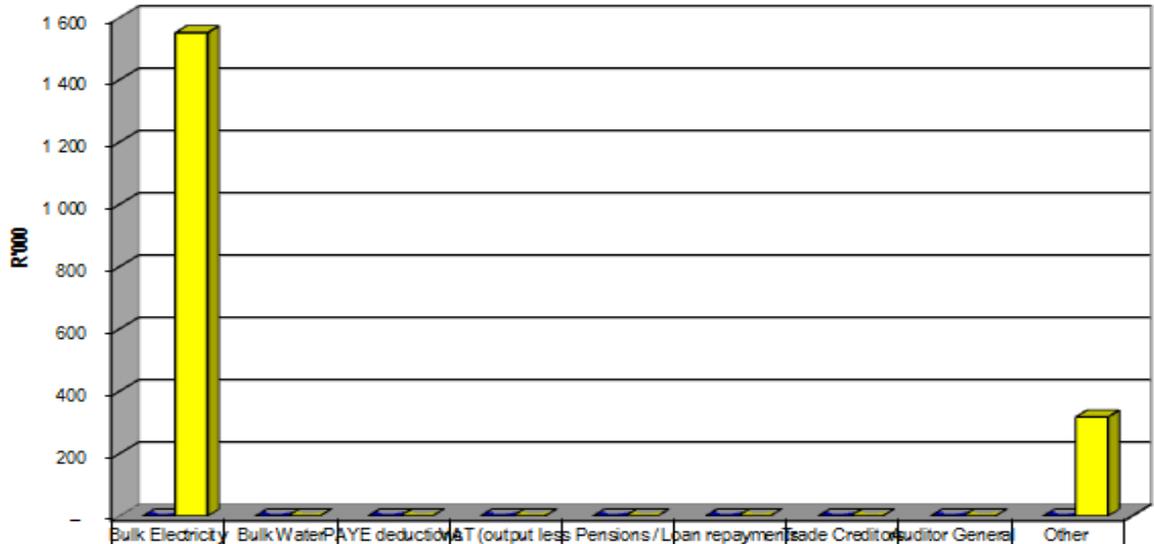
- All income is in line with the budget except the interest on investments. Interest earned on External Investments is the interest earned on the current bank account of the Umsobomvu Municipality. The projection needs to be adjusted when the adjustments budget is compiled.
- The expenditure is in line with the budget as per the first quarter estimates.

Part 2: Capital Revenue and Expenditure								
R thousands	2013/14					2012/13		Q1 of 2012/13 to Q1 of 2013/14
	Budget	First Quarter		Year to Date		First Quarter		
	Main appropriation	Actual Expenditure	1st Q as % of Main appropriation	Actual Expenditure	Total Expenditure as % of main appropriation	Actual Expenditure	Total Expenditure as % of main appropriation	
Capital Revenue and Expenditure								
Source of Finance	71,017	8,295	11.7%	8,295	11.7%	5,801	9.4%	43.0%
National Government	54,973	8,295	15.1%	8,295	15.1%	5,801	9.4%	43.0%
Provincial Government	3,500	-	-	-	-	-	-	-
District Municipality	-	-	-	-	-	-	-	-
Other transfers and grants	-	-	-	-	-	-	-	-
Transfers recognised - capital	58,473	8,295	14.2%	8,295	14.2%	5,801	9.4%	43.0%
Borrowing	-	-	-	-	-	-	-	-
Internally generated funds	12,544	-	-	-	-	-	-	-
Public contributions and donations	-	-	-	-	-	-	-	-
Capital Expenditure Standard Classification	71,017	8,295	11.7%	8,295	11.7%	5,801	9.4%	43.0%
Governance and Administration	1,550	-	-	-	-	-	-	-
Executive & Council	-	-	-	-	-	-	-	-
Budget & Treasury Office	1,550	-	-	-	-	-	-	-
Corporate Services	-	-	-	-	-	-	-	-
Community and Public Safety	-	-	-	-	-	-	-	-
Community & Social Services	-	-	-	-	-	-	-	-
Sport And Recreation	-	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	-	-	-
Housing	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-
Economic and Environmental Services	4,500	458	10.2%	458	10.2%	-	-	(100.0%)
Planning and Development	-	-	-	-	-	-	-	-
Road Transport	4,500	458	10.2%	458	10.2%	-	-	(100.0%)
Environmental Protection	-	-	-	-	-	-	-	-
Trading Services	64,967	7,837	12.1%	7,837	12.1%	5,801	9.5%	35.1%
Electricity	7,100	186	2.6%	186	2.6%	-	-	(100.0%)
Water	57,867	7,594	13.1%	7,594	13.1%	5,667	9.8%	34.0%
Waste Water Management	-	57	-	57	-	134	-	(57.4%)
Waste Management	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-

CREDITOR ANALYSIS

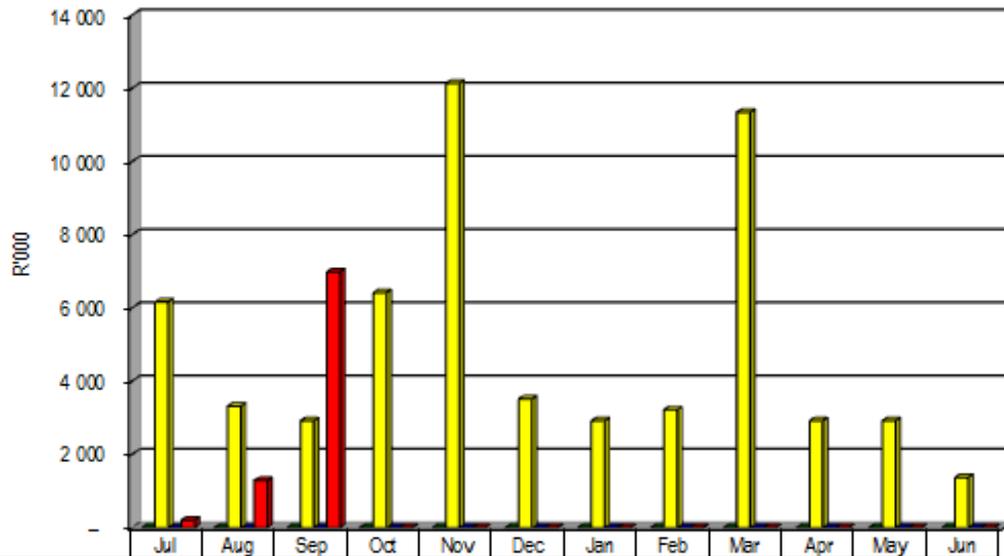
Part 5: Creditor Age Analysis										
R thousands	0 - 30 Days		31 - 60 Days		61 - 90 Days		Over 90 Days		Total	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Creditor Age Analysis										
Bulk Electricity	1,551	100.0%	-	-	-	-	-	-	1,551	83.0%
Bulk Water	-	-	-	-	-	-	-	-	-	-
PAYE deductions	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement	-	-	-	-	-	-	-	-	-	-
Loan repayments	-	-	-	-	-	-	-	-	-	-
Trade Creditors	-	-	-	-	-	-	-	-	-	-
Auditor-General	-	-	-	-	-	-	-	-	-	-
Other	317	100.0%	-	-	-	-	-	-	317	17.0%
Total	1,869	100.0%	-	-	-	-	-	-	1,869	100.0%

Creditors age analysis



Category	2012/13	Budget Year 2013/14
Bulk Electricity	-	1 551
Bulk Water	-	-
PAYE deductions	-	-
VAT (output less input)	-	-
Pensions/Loan repayments	-	-
Trade Creditors	-	-
Auditor General	-	-
Other	-	317

Chart C1 2013/14 Capital Expenditure Monthly Trend: actual v target



Month	2012/13	Original Budget	Adjusted Budget	Monthly actual
Jul	-	6 169	-	206
Aug	-	3 317	-	1 287
Sep	-	2 917	-	6 984
Oct	-	6 417	-	-
Nov	-	12 137	-	-
Dec	-	3 517	-	-
Jan	-	2 917	-	-
Feb	-	3 217	-	-
Mar	-	11 345	-	-
Apr	-	2 917	-	-
May	-	2 917	-	-
Jun	-	1 367	-	-

11. MINUTES OF THE AUDIT COMMITTEE MEETING: 10 JULY 2013 AND 5 JULY 2013

MINUTES OF AN AUDIT COMMITTEE MEETING HELD AT 11H00 ON WEDNESDAY 10 JULY 2013 IN THE LIBRARY HALL OF UMSOBOMVU MUNICIPALITY, COLESBERG

NOTULE VAN 'N OUDITKOMITEE VERGADERING GEHOU OP WOENSDAG, 10 JULY 2013 OM 11H00 IN DIE BIBLIOTEEKDSAAL VAN UMSOBOMVU MUNISIPALITEIT, COLESBERG

1. OPENING

The Chairperson welcomed all.

2. PRESENT/TEENWOORDIG

Mr. J Blair	-	Chairperson of the Audit Committee
Mr. A.M Mnyamana	-	Audit Committee Member
Mr. R.K Pennels	-	Audit Committee Member

In Bediening / In Attendance:

Mrs. E Humphries	-	Councillor
Mr. A.C Mpela	-	Municipal Manager
Mr. D.T Visagie	-	Chief Financial Officer
Mr. B.J Kapp	-	Chief: Administration
Mr. C Ebersohn	-	MFIP Advisor
Ms. R.A Sors	-	Manager: Internal Audit
Mr. J.T Oliphant	-	Internal Auditor
Mr. C Markman	-	Admin. Support

3. APPLICATION FOR LEAVE OF ABSENCE/AANSOEK OM AFWESIGHEIDSVERLOF

None

4. CONFIRMATION OF PREVIOUS MINUTES/GOEDKEURING VAN VORIGE NOTULE

The minutes of a meeting held on 27 March 2013 was approved/Die notule van 'n vergadering gehou op 27 Maart 2013 is goedgekeur.

5. MATTERS ARISING FROM PREVIOUS MINUTES/SAKE VOORTSPRUITEND UIT VORIGE NOTULE

None/Geen

6. NEW MATTERS/NUWE SAKE

6.1 INTERNAL AUDIT: FINAL REPORT SECOND QUARTER 2012/2013 INTERNE OUDIT: FINALE VERSLAG TWEEDE KWARTAAL 2012/2013

CRITICAL FINDINGS

None

SIGNIFICANT FINDINGS

EX.4 – QRT 2: PMS: None compliance with section 72 of the MFMA

Management agreed with the finding. Council needs to adopt an operating procedure on how to deal with performance agreements to bring it in line with legislation.

RESOLVED/BESLUIT:

Audit Committee requested Management to see that Council approve and disclose the performance agreements accordingly and also to provide Internal Audit with feedback and evidence to allow them to resolve this matter.

This finding will be followed up by Internal Audit and report back to Audit Committee at the next audit committee meeting.

EX.5 – QRT 2: P&P: Leave not captured

Management agreed with the finding and recommendation will be implemented.

RESOLVED/BESLUIT:

Management requested the following:

- That leave processes remain a standing item on work of Internal Audit.

EX.7 – QRT 2: P&P: Leave taken exceeds leave accrued

Management agreed with the finding and recommendations will be implemented.

RESOLVED/BESLUIT

- Management to indicate closure of December in advance and communicate with officials to allow them to take leave accordingly.

EX.8 – QRT 2: P&P: Leave credits exceeding 48 days

Management agreed with the finding and recommendation will be implemented.

RESOLVED/BESLUIT:

- Management to follow-up on forfeited leave and implementing it accordingly as the leave policy also indicate a cut-off date.

EX.10 – QRT 2: P&P: Leave approved afterwards

Management agreed with the finding and recommendations will be implemented.

RESOLVED/BESLUIT:

Application for leave should be communicated to the head of department or supervisor 1 week prior or as prescribed by the leave policy.

EX.11 – QRT 2: P&P: Screening process not done

Management agreed with the finding. Screening process was only applied to financial officials and section heads by SAQA and State Security Agencies.

RESOLVED/BESLUIT:

- The recruitment policy must be updated.
- All resolutions be implemented by 30 September 2013.

EX.16 – QRT 2: SCM: Deviations with regards to SCM

Management agreed with the finding. And recommendation will be implemented.

RESOLVED/BESLUIT:

- Management should ensure that each and every purchase deviating from processes should be attached by a deviation form; otherwise no payment should be made.
- Delegations list need to be updated and procurement to be centralising to SCM.
- Agreements to be obtained by 30 September 2013.
- Management must come up with a proposal by 30 September 2013.
- SCM to communicate the proposal for amendment by 30 September 2013.

EX.18 – QRT 2: Other income: No agreements for rental income

Management agreed with the finding and recommendation will be implemented.

RESOLVED/BESLUIT:

- Management to obtain agreements by 30 September 2013.

HOUSEHOLD FINDINGS

None

6.2 PROGRESS REPORT 2012/2013

The Progress Report was tabled before Audit Committee. Manager of Internal Audit gave a brief report back on work done as well as work planned for the period in question.

Report back was also given on the following matters:

- Summary of audits conducted.
- Reports issued and responses received.
- Audit committee meetings held and to be hold.

7. DATE OF NEXT MEETING/DATUM VAN VOLGENDE VERGADERING

The date for the next meeting will be communicated.

MINUTES ADOPTED ON THIS ____ DAY OF _____ 2013

J BLAIR (MR)
CHAIRPERSON/VOORSITTER
AUDIT COMMITTEE/ODITKOMITEE

MINUTES OF AN AUDIT COMMITTEE MEETING HELD AT 14H00 ON FRIDAY 05 JULY 2013 IN THE LIBRARY HALL OF UMSOBOMVU MUNICIPALITY, COLESBERG

NOTULE VAN 'N OUDITKOMITEE VERGADERING GEHOU OP VRYDAG, 05 JULY 2013 OM 14H00 IN DIE BIBLIOTEEKDSAAL VAN UMSOBOMVU MUNISIPALITEIT, COLESBERG

1. OPENING

The Chairperson welcomed all present.

2. PRESENT/TEENWOORDIG

Mr. J Blair	-	Chairperson of the Audit Committee
Mr. A.M Mnyamana	-	Audit Committee Member
Mr. R.K Pennels	-	Audit Committee Member

In Bediening / In Attendance:

Mrs. E Humphries	-	Councillor
Mr. A.C Mpela	-	Municipal Manager
Mr. D.T Visagie	-	Chief Financial Officer
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Ms. R.A Sors	-	Manager: Internal Audit
Mr. J.T Oliphant	-	Internal Auditor
Mr. C Markman	-	Admin Support

3. APPLICATION FOR LEAVE OF ABSENCE/AANSOEK OM AFWESIGHEIDSVERLOF

None/Geen

4. CONFIRMATION OF PREVIOUS MINUTES/GOEDKEURING VAN VORIGE NOTULE

None/Geen

5. MATTERS ARISING FROM PREVIOUS MINUTES/SAKE VOORTSPRUITEND UIT VORIGE NOTULE

Discussions on PMS

6. NEW MATTERS/NUWE SAKE

6.1 INTERNAL AUDIT: FINAL REPORT THIRD QUARTER 2012/2013
INTERNE OUDIT: FINALE VERSLAG DERDE KWARTAAL 2012/2013

CRITICAL FINDINGS:

None/Geen

SIGNIFICANT FINDINGS:

EX.20 – QRT 3: FINANCE CREDITORS: DEFICIENCIES WITH INVOICES

Finding has been rectified in the meantime. Matter to be followed-up.

EX.21 - QRT 3: LED: DUPLICATION OF WORK FOR 2011/2012 & 2012/2013

This finding came along from the time of the previous management. Management indicated a meeting will be held on 11 July 2013 where this finding will also be dealt with as part of discussion points. Matter to be followed-up.

EX.23 – QRT 3: RISK MANAGEMENT: RISK MANAGEMENT NOT EFFECTIVE

Management are in process of compiling a process plan where this finding be addressed. This report will also be included into the next Annual Financial Statements for 2013/2014.

RESOLVED/BESLUIT:

- That Management respond on this finding and look into ways how to improve on this matter.
- Management requested Internal Audit to re-address the finding in the next audit.

EX.26 – QRT 3: DEVIATIONS WITH REGARDS TO S&T

Management commented that all officials listed were at a graduation ceremony and the same supporting document was attached to all S&Ts. However, all deviations were rectified in the meantime. Matter to be followed-up.

EX.28 – QRT 3: DEVIATIONS WITH REGARDS TO SALARY ADVANCES

Management agreed with the finding. Money were deducted from officials up until March. Matter to be followed-up.

RESOLVED/BESLUIT:

Management should limit staff advances to a minimum and to be done under exceptional circumstances.

A meeting will be held during November 2013 to evaluate the Performance Report.

RESOLVED/BESLUIT:

- Management to focus on aspects of the management of performance information and develop a policy for management of performance information during the first quarter of the New Year.
- The policy should include all aspects such as, roles and responsibilities and systems development and reporting.
- Policy to be communicated to all relevant parties for inputs and to also pay attention on other sections.
- Training on AOPI to be held before September 2013.

6.3 APPENDIX A – LED FINDING QUARTER (3) 2012/2013

HOUSEHOLD FINDINGS:

None/Geen

7. DATE OF NEXT MEETING/DATUM VAN VOLGENDE VERGADERING

The date for the next meeting will be communicated.

MINUTES ADOPTED ON THIS _____ DAY OF _____ 2013

J BLAIR (MR)
CHAIRPERSON/VOORSITTER
AUDIT COMMITTEE/ODUITKOMITEE

12. RECOMMENDATION

It is recommended

That (i) the report for the period 1 July 2013 – 30 September 2013, submitted by the CFO, be approved.



**DT VISAGIE
CHIEF FINANCIAL OFFICER**