UMSOBOMVU LOCAL MUNICIPALITY
Continuously Rising

INTERNAL & EXTERNAL VACANCY

NOTICE NO: 40/2025

Umsobomvu Local Municipality, with its seat in Colesberg and servicing the towns of Colesberg, Noupoort and Norvalspont seeks applications from suitably qualified candidates for appointment in the below-mentioned post. The municipality subscribes to the principles of equal employment opportunities and affirmative action. We are committed to achieving a diverse and inclusive workplace and preference will be given in terms of the municipality's Employment Equity targets to Coloured and White males & females.

BUILDING CONTROL AND LAND USE OFFICER

DIRECTORATE : Corporate Services
PLACE OF WORK : Colesberg (Northern Cape)
DURATION : Permanent
SALARY : Task Grade 11 (R356 460,00 per annum) plus, normal fringe benefits applicable to Local Government.

Requirements: Qualifications and Experience:

- Grade 12;
- Computer literacy: MS Office;
- National Diploma in the Built Environment as per National Building Regulations or related built environment disciplines, equivalent NQF Level 6 qualification. (Structural Engineering, Architecture, Building Surveying, Building Management or Building Science)
- 3-5 years working experience in building industry, experience in a local government environment will be an advantage;
- Driver's License: Code B or EB;
- Experience in the administration of land use management;
- Ability to communicate in two or more of the local official languages; and
- Eligible to be registered as a Peace Officer (Law Enforcement Officer).

Knowledge and scope of work:

- Knowledge of the National Building Regulations and Building Standards Act, No 103 of 1977;
- A technical and operational understanding of the Building Control functions including the technical natures of Tracking Systems; and
- Knowledge of laws, regulations and policies relating to Land Use Management and the Building Control function.

Job Purpose:

Coordinate sequences associated with monitoring compliance with standards, procedures, regulations and specifications encompassed in regulations and Town Planning Schemes with regards to the submissions of plans for approval and construction of building, preparing and presenting investigational and qualitative reports, processing/ approving specific transactional works documentation and issuing compliance notices to align practices.

The competency level for this position is at level 2 as stipulated in Annexure A of the Municipal Staff Regulations Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management / Leadership Competencies
• Organisational Awareness • Problem Solving • Planning and Organising • Information Management • Interpersonal Relationships • Communication • Service Delivery Orientation	• Building Development Control • Building Inspectorate Customer Centricity • Legal Administration • Negotiation and Influencing • Ethics and Professionalism	• Interpersonal Relationship • Communication • Service Delivery Orientation • Client Orientated and customer focus.	• Action and Outcome Orientation • Resilience • Change Readiness • Cognitive ability • Learning orientation	• Team • Orientation • Direction Setting, • Coaching and Mentoring • Impact and influence

Closing date: The closing date shall be **Friday, 08 August 2025** at **16h30.**

Application Instructions:

Applicants MUST use the official Application for Employment and supplement it with a comprehensive CV together with certified copies of qualifications (not older than six months) and MIE Background screening form obtainable on the municipality's website and Human Resource Management Office. Applications, including all relevant documentation must be submitted to the **Registry Office** addressed to: The Municipal Manager Umsobomvu Local Municipality, 21A Church Street, **Colesberg,** 9795 or e-mailed to apiwe@umsobomvumun.co.za. Should applicants not receive any response within three months after the closing date, please accept that your application has not been successful.

All enquiries must be directed to the Section Head Corporate Services. Canvassing and/or lobbying of Councilors and or municipal officials will result in the disqualification of an applicant. No late applications will be considered.

Inquiries to be directed to Apiwe Khalankomo at 051 753 0040 or send an e-mail to apiwe@umsobomvumun.co.za

T.W. MSENGANA
MUNICIPAL MANAGER
Date: 25 July 2025

UMSOBOMVU MUNICIPALITY
21A CHURCH STREET
COLESBERG
9795